

Bolton le Sands Parish Council

Minutes of the parish council meeting held on Monday 7th February 2022 at 7pm at the Old Free Grammar School, Bolton le Sands.

Present: Cllr Archer, Cllr Bell, Cllr Bolton, Cllr Chaplin, Cllr Leak, Cllr Wilson, Cllr Fothergill, Cllr Parkinson and County Cllr Morris.

Gill Mason – Locum clerk.

One member of the public.

Bolton le Sands Bowling Club Greenskeeper.

Open Forum.

The greenskeeper has provided a quote for the fertiliser for the greens. Fertiliser is purchased in January and top dressing in October.

21/22 To receive apologies for absence.

Cllr Kitching and Cllr White.

22/22 To consider and resolve to fill the casual vacancy by co-option.

It was resolved that Mr Geoff Parkinson be co-opted on to the parish council.

Proposed by Cllr Wilson.

Seconded by Cllr Bolton.

23/22 To receive declarations of interests and consider & approve dispensations.

Cllr Wilson declared an interest in any item regarding The Old Free Grammar School as a member of his family is a trustee.

Cllr Chaplin declared an interest in planning application 22/00014/FUL as a neighbour of the applicant.

Cllr Leak declared an interest in any item regarding the bowling club as a member of her family is treasurer.

24/22 To consider and approve the minutes of the parish council meeting held on Tuesday 4th January 2022.

It was resolved that the minutes be approved and signed by the vice – chairman.

Proposed by Cllr Bell.

Seconded by Cllr Chaplin.

25/22 To receive the report from the lengthsman and the update on the applications for a casual village contractor.

It was noted that the lengthsman completes a lot of hours litter picking to keep the village tidy.

The parish council will see if the volunteers can organise litter picking days.

The clerk will ask the lengthsman to check all the bus shelters in the village and to make a priority list for repair and maintenance.

There has been interest from two contractors to be able to complete casual work around the village alongside the lengthsman. There are two benches that will need siting as soon as possible.

26/22 Environmental & Village Maintenance.

Signage and parking at the shore

A resident has asked whether a 'No Parking' sign at The Shore can be sited, as residents and visitors are parking on the grass verges and on top of the French drain which is causing it to collapse.

The clerk will contact the Environment Agency regarding the drain's repair.

27/22 Finance.

To consider and approve the following items for payment.

Cheque	M Ashton	Village Contractor/ Lengthsman	£189.00
Cheque	G Mason Locum Clerk	Wages	£624.00
Cheque	G Mason Locum clerk	3 months office/ stamps / travel	£70.25
Cheque	A Swindlehurst	Greens maintenance	£200.00
Cheque	Agrovista	Invoices £494.40 / £3	£497.40
Cheque	Lancaster City Council	Grass cutting 2020/2021	£3067.20
Cheque	BLS Community Centre	Annual charges	£155.92
Cheque	Sutcliffe Play	Teen Shelter	£5830.20
Cheque	Water plus	Water bill	£48.40
Cheque	Zoom Communication	Month Subscription Cover	£14.99

It was proposed that the payments be made.

Proposed by Cllr Archer.

Seconded by Cllr Bell.

28/22 To consider the request from the Thwaites Brow Volunteer Group for new bat boxes.

It was resolved that the parish council purchase four bat boxes up to a cost of £160.00.

Proposed by Cllr Leak.

Seconded by Cllr Chaplin.

29/22 To consider the organisation of the Platinum Jubilee celebrations.

The parish council will ask community groups if they are holding any events for the Jubilee and will bring the information back to the next meeting.

The clerk was asked to look at the information for applying for a grant for a Beacon.

30/22 To consider the update from the Greens Committee and to authorise payments for maintenance.

The greenskeeper has been asked to prepare a yearly costed schedule with Cllr Wilson. A monthly report will then be submitted with the greenkeeper's invoice.

The bowling club will provide a list of competition dates, and the greenskeeper will let the club and the parish council know when fertiliser and top dressing will be laid.

The greenskeeper will liaise with the clerk on any other works to the green.

The bowling club will sell the permits and the clerk or a member of the council will then collect and bank the fees.

The parish council will also sell permits to anyone who contacts the clerk directly and will pass their details on to the bowling club (subject to the GDPR form being completed).

The proposal of a new accessible scoring shelter was approved. The parish council would like the bowling club to ensure that there is sufficient space in front of the shelter and behind it for maintenance and hedge cutting.

The quote for the fertiliser for the greens is £744.88.

It was resolved that the Green's Committee's proposals are adopted and that the purchase of the fertiliser is authorised.

Proposed by Cllr Archer.

Seconded by Cllr Fothergill.

31/22 To consider updating signage around the village.

Cllr Leak and Cllr Parkinson will meet and look at all the signage around the community centre and the recreation areas to see which need refurbishing or replacing.

32/22 To consider the update on the war memorial maintenance.

The clerk was asked to contact the solicitor to request a site meeting with himself and the contractors.

33/22 Planning matters & applications

22/00014/FUL Proposal : Demolition of existing garage and erection of a single storey side and rear extension incorporating a balcony above side extension For : Mr.&Mrs. A. Whittaker Site Address : 3 Church Brow, Bolton Le Sands, Carnforth, Lancashire, LA5 8DY.

The parish council are concerned that the incorporation of a balcony at the side of the house will affect neighbouring properties privacy from the front, side and rear.

APPEAL UNDER S78 AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION Appeal Reference:

22/00002/HAS Appeal By: Mr and Mrs Sciville Appeal Description: Demolition of existing porch and erection of a two storey front extension Site Address 22 Keats Avenue, Bolton Le Sands, Carnforth, Lancashire, LA5 8HH Inspectorate Ref: APP/A2335/D/22/3290474 Original Planning Ref:

21/01384/FUL.

The parish council has no observations.

34/22 To consider the update of the installation and incurred costs of the teen shelter and CCTV.

The teen shelter and the CCTV has been installed. A lockable cupboard had to be purchase for the CCTV hardware. The CCTV contractor did not include an 8-way DVR or a monitor within the package. The parish council will review the invoice when it is received.

35/22 To consider the insurance claim for the damaged bus shelter.

It was resolved the parish council will not go ahead with the purchase of a replacement bus shelter. Proposed by Cllr Bell.

Seconded by Cllr Fothergill.

36/22 To consider the update on the siting of the defibrillator.

The BT contract has been signed and the defibrillator can now be installed.

37/22 To consider the update on the possibility of allotments in the village.

It was resolved that the parish council will no longer pay to rent the field once the lease is finished. Proposed by Cllr Bell.

Seconded by Cllr Parkinson.

38/22 To consider the grass cutting schedule including the extra football field cuts.

It was resolved that the extra cuts for the football field be authorised but the grass cutting of The Croft be taken off the schedule.

Proposed by Cllr Fothergill.

Seconded by Cllr Leak.

39/22 Reports and correspondence received (reference only - councillors are asked to submit any reports or correspondence to the clerk before the meeting).

Preschool letter - Noted.

40/22 Date and time of the next meeting.

Monday 7th March 2022.

The meeting closed at 9.39pm

Signed.....Date.....