

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL  
HELD IN THE OLD FREE GRAMMAR SCHOOL  
On MONDAY 4<sup>th</sup> NOVEMBER 2019 at 7.00pm**

**Present:** Chairman: Councillor K Budden  
Parish Councillors: M. Archer, T. Bell, J. Bolton, P. Kitching, L. Leak, G. Parkinson, P Wilson.  
City Councillors M. Thomas and J. Wild.

**Apologies:** County Cllr Morris

**OPEN FORUM**

**PACT (Police and Communities Together)** – Crime figures for September 2019 were tabled;

1 anti-social behaviour call (0 in 2018) and 6 crimes recorded (12 in 2018) – Burglary x 4 – St. Margaret’s Road, Alpine View, Ruskin Grove and The Shore; Criminal Damage and Arson – Wordsworth Avenue; Violence and Sexual Offence – Monkswell Drive. All crimes are under investigation.

**Matter raised by members of the public**

An e-mail from a member of the public complaining about the traffic situation on Mill Lane and the development of the Garden Centre was tabled. To be forwarded to Cllr Morris.

**Matters raised by County and City Councillors** – None.

**To consider Lengthsman’s Report**

- Assisted with another charcoal burn in Thwaite Brow Woods. The fence was finished along the track side.
- The beech hedge around the play area has been cut back.
- Litter picking in the woodland discovered the box for the eco bricks also in the play area and around the car park.
- The electric socket in the garage has been replaced.
- The concrete base for the commemorative bench was laid and the bench installed.
- The height of the yew hedge at the war memorial was reduced.
- To alleviate flooding on Mill Lane, a small channel was dug out on the shore at Wild Duck Hall.
- The flower bed opposite the war memorial was replanted to replace some of the annual plants.
- The main task at this time of year is keeping on top of the leaves.

It was agreed that the boundary fence between the war memorial and No. 1 Slyne Road be re-instated.

Cllr Parkinson will make enquiries for the bus shelters to be cleaned out, repainted and minor repairs made in the spring of 2020.

**Environmental Matters**

It was reported that the coping stones on the north side of St. Michael’s bridge have not been bedded down. Cllr Bolton raised the issue of debris left from hedge-cutting – the clerk was directed to write to Lancaster City Council on the subject and to ask residents to clear up their debris along Slyne Road.

The clerk was directed to contact Cllr Morris over the temporary lights outside the Co-op development.

Cllr Wilson mentioned that there are lots of eco-bricks being stored at School for the spring project. Room will be made to store them in the garage.

The clerk was directed to report to County Highways that the cattle grid at Morecambe Lodge requires attention.

The clerk will write to United Utilities to repair the fence around their sub-station.

**To receive any Declarations of Interest** – None

**Minutes** – The Minutes of the meeting held on 7<sup>th</sup> October were accepted. Proposed Cllr Parkinson – seconded Cllr Bell.

### **7239 Any Matters arising from the Minutes:**

*Adoption of the Payphone for use as a defibrillator housing* – The clerk received the following response from BT:

- The cost to adopt is £1.00. Once adopted the Parish Council is fully responsible for the future upkeep of the kiosk
- The Parish Council will have access to the power but only to connect a defibrillator, no other equipment may be connected
- BT retain responsibility and pay for the power supply to the point of the fuse box
- The internal wiring from the fuse to the light is maintained/repared by the council including replacement light bulbs.
- The parish council will be responsible for organising its removal should it no longer be needed in the future.
- BT would organise and pay for the power to be disconnected to allow this.
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The matter was therefore deferred to give opportunity for discussion with local businesses.

*War Memorial Refurbishment* – Deferred

*Casual Vacancy* – Deferred

*Grounds Maintenance 2019/20* – Deferred

*Remembrance Day Sunday* – All arrangements in hand for the Remembrance Service on Sunday 10<sup>th</sup> November 2019.

*Accessible Toilet Door and Cameras* – Deferred

*Commemorative Bench* – Cllr Archer has met with the Macari family and the clerk will send details of the various seats from Glasdon. A concrete base will have to be constructed at a cost of £100.

*Proposed Shelter by Bowling Club* - Response to the questions raised: A fully secured shelter with roller shutters. Finish to match the club pavilion. Planning permission will be sought once the parish council has made its decision. When plans are available, they will be submitted to the parish council for approval. Discussion took place on the shelter and to ensure all bowlers were in agreement, Cllr Bolton suggested this matter be discussed at the Club's AGM. In the meantime, it was brought to the attention of the council that Skerton Liberal Club has been using the green without permission being sought from the council as well as a semi-final which was previously arranged. The clerk will ask the Club for more information on these matters

**7240 Dates for 2020 Meetings** – The dates were accepted. It was agreed that no Budget meeting would take place but asked the clerk to provide suggested budget figures for discussion at the December meeting.

**7241 To receive reports by members** – None. Cllr Budden asked Cllr Bell to raise an issue he has been made aware of where Pre-School is unable to hold its Xmas Fayre at the Community Centre due to bookings and asked for any spare dates.

### **7242 Correspondence**

Detern Lane has now been stopped up from the caravan park to the shore.

### **7243 To consider for approval the payment of the accounts.**

#### **Accounts Payable**

Councillor Parkinson proposed the following accounts be paid. Seconded by Councillor Bell – carried.

| Cheque No. | Payee          | Amount / Description                                    |
|------------|----------------|---|
| 943        | M. Ashton.     | £951.94 Parish Lengthsman x 3 parishes                  |
| 944        | P. Bradley     | £601.50 Clerk's Salary + petty cash                     |
| 945        | HMRC           | £61.80 PAYE   |
| 946        | A Swindlehurst | £200.00 Greensman                                       |
| 947        | K G Loach      | £203.15 Bowling green materials                         |
| 948        | Mal Garnett    | £205.00 Printing of Remembrance Sheets (Not Authorised) |
| 949        | Pavilion Cttee | £250.00 Donation  |
| 950        | LCC            | £288.00 Election costs                                  |

### **T & C Planning**

Application No. 19/00569/FUL – Appeal received for the retention of a balcony at first floor level.

Application No. 19/01330/FUL

Proposal: Erection of a canopy to the rear and construction of raised decking area

Site Address: 37 Croftland Gardens, Bolton-le-Sands.

Comment: No adverse comment

Application No. 19/01262/FUL

Proposal: Erection of a single storey rear extension and construction of a pitched roof to replace existing flat roof on side elevation.

Site Address: 1 Greenwood Avenue, Bolton-le-Sands.

Comment: The parish council was unable to comment due to no location plan available.

Signed..... Chairman

2<sup>nd</sup> December 2019