

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL
HELD IN THE OLD FREE GRAMMAR SCHOOL
On MONDAY 7th OCTOBER 2019 at 7.00pm**

Present: Chairman: Councillor K Budden
Parish Councillors: M. Archer, T. Bell, J. Bolton, P. Kitching, L. Leak, G. Parkinson, P Wilson.
County Councillor S. Morris
City Councillors M. Thomas and J. Wild.
1 L.G. Elector

Apologies: None

OPEN FORUM

PACT (Police and Communities Together) – Crime figures for August 2019 were tabled;

1 anti-social behaviour call (6 in 2018) and 7 crimes recorded (13 in 2018) – Burglary – Eden Grove; Criminal Damage and Arson – Keats Avenue; Other Theft – The Nook; Vehicle Crime – Main Road and 3 x Violence and Sexual Offences – The Green, Keats Avenue and Greenwood Avenue. All crimes are under investigation.

PCSO Paul Shepherd was again invited to attend a meeting but was not on duty. He only works one Monday out of the three-week rota and this is a 9.00 to 18.00 shift and therefore would be unable to attend any meeting in the future. Members offered to meet with him at a time and venue of his choice

Matter raised by members of the public

The members of the public who showed an interest in planting wildflowers around the village have not responded to the clerk's e-mail with a list of areas, but members were grateful at the proposal. As the parish council does not have land available for planting, it was suggested the planters in the Pinfold, opposite the War Memorial and outside the catholic church could be considered as suitable areas for planting.

A resident attended to air his views on the comments made by the parish council at its meeting last month on the now withdrawn application on Wordsworth Avenue.

Matters raised by County and City Councillors

Concern was raised by members of the parish council as to the state of the roads and pavements after the cutting of the hedges along Bye Pass Road. The clerk was directed to write to both City Councillors cc Cllr Budden to complain that the debris from the hedge cutting has not been cleared and is a danger to pedestrians and dog walkers.

To consider Lengthsman's Report for July and August

- The large litter bin in School Croft was emptied and the litter picked in the woodland area of School Croft.
- Attended to the contractor who overseeded the bowling greens.
- Attended to the contractor who installed the irrigation system.
- The garage was cleared out and weeds were sprayed in the bowling green car park.
- Assisted the volunteers in the woods by re-instating fencing and charcoal burning.
- He experienced problems with City Council and the maintenance programme with his spraying of the recreation field and it was felt his concerns should be aired at the meeting to be set up with City Council to discuss mowing etc.
- The signposts on the shore have been re-painted and the new signs fixed.

Environmental Matters – Cllr Leak asked if there was any update to the wet pour under the basket swing. The clerk will chase the matter up.

To receive any Declarations of Interest – Min. No. 7235 Bonfire Committee – Cllr Budden. Min. No. 7236 BLS School - Cllrs Bell and Wilson

Minutes – After amendment, the Minutes of the meeting held on 2nd September were accepted. Proposed Cllr Parkinson – seconded Cllr Archer.

7227 Any Matters arising from the Minutes:

Adoption of the Payphone for use as a defibrillator housing – Payphones BT advised a consultation has gone to City Council for the removal of underused kiosks in the Lancaster area and suggested the parish council should contact the Chief Planning Officer expressing a wish to adopt the particular kiosk. It was confirmed that BT does allow the adoption of the modern style kiosks if the purpose is to accommodate a defibrillator. They work closely with The Community Heartbeat Trust and recommend them to supply defibrillators due to their compliance to BS7671 electrical safety standards, cabinet compliance to BS7671-416/417 in its construction by ISO 9001/2 certified manufacturer, and Governance system to demonstrate the management of the defibrillator. The clerk also contacted Mr Mike Craddock who has been very instrumental in providing defibrillators in the village and confirmed prices range from £1200 - £1300. The clerk was then directed to write to the Chief Planning Officer and to also ascertain what is involved when adopting a kiosk.

War Memorial Refurbishment – The Architect has not had a response from the contractor to date. The parish council expressed deep concern about the level of finish, particularly the pointing.

7228 Casual Vacancy – Deferred

7229 Grounds Maintenance 2019/20 – Hopefully a meeting can be set up with the ground's supervisors in October.

7230 Christmas Tree 2019 – Permission from Bolton Lodge has been granted for the tree to be once again sited on their forecourt.

7231 Remembrance Sunday 10.11.2019 – The road closure notice has been received

7232 Annual Assets and Open Spaces Inspection – Deferred.

7233 Accessible Toilet Door and Camera – The order has been placed with Crystal Alarms and Mike Ashton will liaise with him.

7234 STRI Subscription – The subscription for the forthcoming year was discussed. Cllr Archer confirmed that a lot of work has been carried out on the greens and proposed it be renewed for one further year. Seconded Cllr Bell. A vote took place: 6 in favour – 2 against.

7235 To receive reports by members

Sports and Recreation Committee – Cllr Archer gave a short report on the meeting held on 19th September. The circuit board has still not been labelled and it was asked that the parish council chase the electrical contractor on this work. A coffee morning has been organised for 20th February 2020. It was confirmed painting of the toilets has been completed and Cllr Budden proposed a donation of £250 towards the cost of materials ie paint be made to the Committee – seconded Cllr Parkinson – carried.

Bonfire Committee – Discussion is on-going about ways to cover the greens to save firework debris from falling on them, but every suggestion has its own problems. Covering the greens is very expensive but from a health and safety point of view, holding the sheets down would also be a problem. Cllr Archer therefore proposed the greens be left uncovered and for the Bonfire Committee to clear the debris with large blowers on Sunday. Seconded Cllr Bell – carried. Cllr Archer will liaise with the Bonfire Committee.

Bowling Greens Maintenance 1-day Seminar – Cllr Budden and Alan Swindlehurst attended a 1-day seminar where the do's and don'ts regarding spring, summer, autumn and winter maintenance was explained and was found to be very interesting and enlightening.

7236 Correspondence

Road closure notices were tabled. St Michael's Lane – 10th November and Mill Lane 10th February 2020.

Cllrs Bell and Wilson declared an interest. Request from Bolton-le-Sands School to use the football pitch on a Wednesday afternoon was discussed. Cllr Budden proposed this request be granted – seconded Cllr Parkinson – carried.

A request to site a bench in memory of Mr Macari was tabled. Cllr Archer will make contact with the family to ascertain exactly where they would like the bench sited as it may fall into the parish of Slyne.

A request to hold a bonfire on the foreshore on either 1st or 2nd November was tabled. Cllr Bolton proposed permission be granted provided it is built on the day and cleared within 3 days – seconded Cllr Archer – carried.

7237 To report on the End of Year Accounts for 2018-2019 – PKF Littlejohn has completed its review of the Annual Governance & Accountability Return (AGAR) for the year ended 31st March 2019 and it was highlighted that the floodlights purchased had not been included in the Assets.

7238 To consider for approval the payment of the accounts.

Accounts Payable

Councillor Parkinson proposed the following accounts be paid. Seconded by Councillor Bell – carried.

| Cheque No. | Payee | Amount / Description |
|------------|----------------|--|
| 929 | M. Ashton. | £1407.00 Parish Lengthsman x 3 parishes |
| 930 | P. Bradley | £603.00 Clerk's Salary + petty cash |
| 931 | HMRC | £61.80 PAYE |
| 932 | A Swindlehurst | £200.00 Greensman |
| 933 | Village Hall | £139.83 Electricity / Toilet expenditure |
| 934 | Danvic | £348.00 Overseeding |
| 935.. | PKF Littlejohn | £360.00 Audit fee |
| 936 | British Legion | £100.00 Donation for wreath |
| 937 | S.I.S. | £7188.00 Irrigation system |
| 938 | Agrovista | £793.56 Top dressing |
| 939 | TP | £14.50 wood |
| 940 | OBS | £72.00 Room hire |
| 941 | OBS | £361.63 School Croft rent |
| 942 | STRI | £714.00 Subscription |

T & C Planning

Application No. 19/01166/FUL

Proposal: Erection of a single storey extension to the rear, construction of a replacement bay window with balcony above and extension to existing raised patio.

Site Address: 11 Cherry Tree Close, Bolton-le-Sands.

Comment: No adverse comment.

Application No. 19/01195/FUL

Proposal: Change of use of dwelling (C3) to supported living accommodation (C2)

Site Address: 15 St. Michael's Crescent, Bolton-le-Sands.

Comment: The parish council felt that this village has accommodated quite a number of these children and whilst it understands the situation, it does not feel this is an appropriate accommodation for this purpose.

Application No. 19/01209/FUL

Proposal: Erection of a two storey front extension, erection of a detached outbuilding, installation of a glazed screen to the front and widening of existing access including installation of gate and railings to front boundary.

Site Address: 25a Main Road, Bolton-le-Sands.

Comment: The parish council felt this is over-developing and not in-keeping with the surrounding area.

Application No. 19/01226/FUL

Proposal: Erection of a single storey rear/side extension.

Site Address: 19 Broadlands Drive, Bolton-le-Sands.

Comment: No adverse comment.

Signed..... Chairman

4th November 2019