

**MINUTES OF THE ANNUAL MEETING OF BOLTON-LE-SANDS PARISH COUNCIL
HELD IN THE OLD BOY'S GRAMMAR SCHOOL
ON MONDAY 13th MAY 2019 AT 7.00pm**

Present:

Councillors: M. Archer, T. Bell, J. Bolton, K. Budden, L. Leak, G. Parkinson, P. Wilson.
Clerk: P Bradley.
City Cllr. M. Thomas

Election of Chairman – The Clerk opened the meeting requesting nominations for Chairperson. Cllr Archer proposed Cllr Budden – seconded Cllr Parkinson – carried unanimously. Cllr Budden took the chair.

Apologies – City Cllr Wild.

The clerk was directed to write to Cllr Rogerson who stood down from the City Council elections, thanking her for all her support over these past years.

Election of Officers

Vice Chairman – Cllr Leak proposed Cllr Archer - seconded Cllr Bell – carried.

Community Centre Management Committee – Cllr Archer proposed Cllr Bell – seconded Cllr Parkinson – carried.

Sports Centre Management Committee – Cllr Archer proposed Cllr Leak and Cllr Bolton proposed Cllr Wilson - seconded Cllr Parkinson – carried.

Bowling Greens Management Committee – Cllr Leak proposed Cllrs Archer, Bell and Wilson – seconded Cllr Parkinson – carried.

It was agreed that the three-year maximum representation on a committee should not include liaison committees as follows:

Parish Lengthsman Representative – Cllr Wilson proposed Cllr Budden – seconded Cllr Archer – carried

Thwaite Brow Woods Representative – Cllr Bell proposed Cllr Budden – seconded Cllr Parkinson.

Morecambe Bay Partnership – Cllr Bell proposed Cllr Budden – seconded Cllr Parkinson

Asset Maintenance x 6 Cllrs Leak and Archer (Recreation Areas), Cllrs Bell & Wilson (Shore areas) and Bolton and Parkinson (Grange View, seats, bus shelters etc.)

Financial Officer – Cllr Wilson proposed The Clerk – seconded Cllr Archer – carried.

OPEN FORUM

PACT (Police and Communities Together –

Crime figures for February 2019 were tabled;

0 anti-social behaviour calls (11 in 2018) and 10 crimes recorded (14 in 2018) – Burglary (Monkswell Drive - under investigation); Public Order x 4 (The Green, The Nook and Greenwood Avenue - under investigation)(Sports Recreation Area - unable to prosecute suspect); Vehicle Crime (Cavendish Court - under investigation); Violent & Sexual Offence x 3 (Windermere Road – unable to prosecute suspect)(Packet Lane & Ash Tree Grove – under investigation); Drugs (Petrol Station Coastal Road – under investigation).

Matters raised by County and City Councillors – The clerk was directed to contact Cllr Morris regarding the on-going problems associated with the bridge at St Michael's Lane being struck by HGV's.

To consider Lengthsman's Report for April – Mike tidied the garden opposite the war memorial. He also attended a local meeting to promote the Thwaite Brow Woods project. He attended to the climbing frame for splinters. He removed a 'den' that was constructed within School Croft. Work has started on erecting the deer fence within Thwaite Brow wood. Spraying of the broadleaved weed killer is completed. He creosoted the bus shelter opposite the Royal Hotel and parts of one on Coastal Road and made a note of what repairs are needed. One new sign has been erected on the foreshore. The automatic gate closer at the play area has been replaced, he has also been working on a replacement RADAR lock for the accessible toilet. Brambles and hedges were cut back along the Mill Lane path as well as strimming the grass. Grass around the bowling greens, play area and Monkswell Drive has been cut. The hedge near the bus stop next to Broadlands Drive has been cut back as best he could as birds were nesting there. He has pointed up the gaps under the veranda at the tennis pavilion to prevent wasps gathering there. He has also contacted City Council to have the bins emptied twice a week.

Environmental Matters

The hedge around the sub-station at the junction of St. Michael's Lane & Bye Pass Road requires cutting back.

The main toilets in the village which are now closed and remains the responsibility of the City Council are unsightly.
Request a price from Playdale to check the climbing frame
Chase up the wet pour under the basket swing, mowing schedule and grounds maintenance and STRI report.

To receive any Declarations of Interest – None

Minutes – The Minutes of the meeting held on 1st April 2019 were slightly amended and then accepted as a true record.
Proposed Cllr Bell – seconded Cllr Archer.

7190 Matters arising from the Minutes:

Sword replacement – the clerk reported that she has managed to contact 2 foundries but requires exact dimensions. Cllr Budden will try to ascertain these but failing this, dimensions from the replacement will be used.

Irrigation system at the bowling green – deferred

Heritage Walk – Final details to be arranged with Robert Swain.

Picnic Facilities at School Croft – Cllr Wilson gave an update on this project and will co-ordinate the collection of the plastic bottles.

7191 To consider the renewal of the parish council's insurance liabilities – It was agreed to renew on the terms provided by Zurich.

7192 To confirm the Risk Assessment – The Risk Assessment was approved – Proposed Cllr Bell – seconded Cllr Parkinson.

7193 To Adopt the Standing Orders and Financial Regulations – Cllr Parkinson proposed these be adopted by this council – seconded Cllr Archer – carried.

7194 To receive Reports by Members:

Community Centre Management Committee – Cllr Bell reported on the recent meeting where the committee is doing everything to make the building maintenance free within 18 months. It was reported that the RADAR lock keeps breaking and it was therefore agreed to monitor the situation but in the event of the lock being broken again, a 5-lever lock will be fitted, the keys for which will be kept in the Community Centre.

Sports Pavilion Committee – Cllrs Archer and Leak attended the recent meeting. It has been decided to deep clean the toilets and redecorate them.

Thwaite Brow Woods – It is understood that the felling works are now completed, and it was agreed to hire a 'chipper' if needed to clear any debris.

7195 Correspondence

Gala Committee – The chairman was invited to officially open this year's event. Unfortunately, Cllr Budden is unable to attend, and Cllr Archer will attend. Cllr Parkinson proposed a donation of £100 towards this year's event which is celebrating the 200th anniversary of the canal.

Bowling Club – Unfortunately the Bowling Club feels unable to work with the Parish Council and therefore the Greens Committee of the parish council will work independently. The re-flagging around the top green was mentioned but since the letter, T Wilson has already made a start on this work. The parish council is also aware of the timbers that need replacing.

Natural England – An e-mail was received advising that Natural England are proposing to carry out works to improve / facilitate access across the saltmarsh.

7196 Urgent Matters authorised by the Chairman - None

7197 To consider for approval the payment of the accounts

Accounts Payable

Councillor Bell proposed the following accounts be paid. Seconded by Councillor Archer - carried.

Cheque No.	Payee	Amount / Description
889	Longhorn	£174.00 Replacement RADAR lock
890	M Ashton	£2047.46 Parish Lengthsman Scheme x 3 parishes + bird boxes
891	P Bradley	£657.61 Clerk's salary + petty cash
892	HMRC	£61.80 PAYE
893	A Swindlehurst	£200.00 Greensman
894	K Budden	£175.00 Chairman's expenses
895	Lancs C.C..	£7.00 Rent for Grange View
896	Travis Perkins	£470.27 Materials for flagging
897	Water Plus	£12.64 Water charges bowling greens
898	Zurich	£2293.56 Insurance premium
899	Gala Cttee	£100.00 Donation

T & C Planning

Application No: 19/00406/FUL
 Proposal: Erection of a single storey rear extension
 Site Address: 1 Clarksfield Road, Bolton-le-Sands.
 Comment: No adverse comment.

Application No: 19/00479/FUL
 Proposal: Erection of a single storey rear extension, construction of a hip to gable extension with dormers to the front and rear.
 Site Address: 26 Lowlands Road, Bolton-le-Sands.
 Comment: No adverse comment.

Application No: 19/00524/FUL
 Proposal: Erection of a single storey rear extension, erection of a single storey front extension with an access ramp
 Site Address: 14 Monkswell Drive, Bolton-le-Sands.
 Comment: No adverse comment.

Application No: 19/00547/FUL
 Proposal: Construction of a dormer extension and balcony to the front elevation, and construction of dormers to the rear including a Juliet balcony
 Site Address: 4 St. Michael's Place Bolton-le-Sands.
 Comment: No adverse comment but neighbours' comments to be taken into consideration.

Application No: 19/00569/FUL
 Proposal: Erection of a single storey rear extension, construction of a balcony at first floor and installation of a raised patio area to the rear.
 Site Address: 6 Monkswell Drive, Bolton-le-Sands.
 Comment: No adverse comment.

Signed..... Chairman 3rd June 2019