

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL  
HELD IN THE OLD FREE GRAMMAR SCHOOL  
On MONDAY 6<sup>th</sup> JANUARY 2020 at 7.00pm**

**Present:** Chairman: Councillor K Budden  
Parish Councillors: M. Archer, T. Bell, J. Bolton, P. Kitching, L. Leak, G. Parkinson, P Wilson.  
City Councillors: M. Thomas & J Wild  
Local Govt.Electors: 1

**OPEN FORUM**

PACT (Police and Communities Together) – November’s results had not been published – matter deferred.

**Matter raised by members of the public**

The resident from the Packet Boat came to give the parish council an update on the progress of the building development and to inform the council of their next available options to try and move the development forward. After a discussion between both parties, it was still the parish council’s feeling that they wanted a footpath across the site, and if a meeting between Planning and themselves could be arranged, Cllr Budden would be happy to attend on behalf of the parish council as it would be in everybody’s interest for this to be completed.

**Matters raised by County and City Councillors –**

Both councillors had nothing to report but Cllr Kitching asked if Cllr Thomas could help him to obtain information from the Planning Department regarding the new Co-op development as he had made enquiries and asked to see the base and drainage plans, and had been “fobbed off”. The properties across the road are now having problems with flooding in their gardens since the groundwork has started. Cllr Budden said he was at a planning meeting the following day and would talk to the relevant people to try and get some answers.

**To consider Lengthsman’s Report**

- The leak on the bowling green irrigation system has been sorted and the system drained down for the winter.
- He and Cllr Budden erected the Christmas tree.
- He attended the meeting between parish councillors and the Public Realm team at City Council. The discussions seem very positive for the future.
- The top wooden pavilion was broken into and so he had to temporarily secure the door by fastening timber battens across it. The key operated lock was replaced with a new one. He also put on a hasp and staple with a padlock on too.
- Materials for the fencing for School Croft was collected and work has commenced replacing it.

**Environmental Matters**

Cllr Leak reported that there has been a big increase in litter and bottles being left at the bowling greens over the Christmas period and this has also lead to damage to the greens.

Cllr Budden reported yet another break in and damage to the toilet area at the Community Centre and the council felt that this low-level nuisance needs to be attended to as a matter of urgency and more pressure put on the police.

The encroachment on to the footpath from the undergrowth was raised again and the clerk was directed to notify City Council accordingly.

Cllr Budden asked the clerk to obtain a price from City Council to refill the play area where required with bark chippings and sand.

**To receive any Declarations of Interest** – Cllr Archer declared an interest in planning application number 19/01473/FUL. However, there were no results found for this application on-line and therefore withdrawn.

**Minutes** – Cllr Leak raised the point that she did not abstain from voting on the bowling club scoring shelter, she was told by the Chair she was not allowed to vote and wanted the Minute to state this. At this point Cllr Budden re-iterated to all councillors that no requests for an amendment to the Minutes could be made until the next council meeting so that it was a full council decision. He also explained that a Declaration of Interest should be made at the start of the meeting as requested, or certainly when the item was being discussed in order that the councillor concerned did not take part in any discussion on the declared item. Cllr Leak still did not feel that she was unable to vote, so did not see the need to declare an interest.

Cllr Parkinson also said that he did not abstain as he felt that by declaring an interest at the start of the discussion of the scoring hut that was sufficient.

Cllr Bolton also did not abstain as she did not take part in the voting but would in future make sure that she declares at the appropriate time.

With these amendments, the Minutes of the meeting held on 4<sup>th</sup> December were accepted as a true record. Proposed Cllr Archer – seconded Cllr Kitching.

#### **7250 Any Matters arising from the Minutes:**

*Adoption of the Payphone for use as a defibrillator housing* – The matter was deferred for Cllr Bolton to make further enquiries.

*Casual Vacancy* – Deferred

*Cameras under the canopy opposite the accessible toilet* – It was understood that the cameras have been installed. Following the report of damage again at the toilet, it was suggested that the opening times be altered through the winter and be closed at darkness.

*Pointing of the flags at the War Memorial* – Cllr Parkinson reported on the meeting with Quadriga where it was said a firm date would be forthcoming for the repointing works but unfortunately no date has yet been set. Michael Hartley will continue to chase for a response.

**7251 Date for the Parish Assembly 2020** – 26<sup>th</sup> March 2020 was confirmed as the date for the 2020 Parish Assembly. Cllrs Leak and Parkinson gave their apologies. The Police will be invited to attend.

**7252 Grounds Maintenance** – The quotation from City Council was tabled. After discussion, it was decided that School Croft should be reduced to 7 cuts; flexibility during June, July and August for the recreation field to be cut and for the land at Easedale Close to be returned to Lancashire County Council as it is their responsibility not the parish council.

**7253 To receive reports by members** – None

#### **7254 Correspondence**

An e-mail from the Bowling Club was tabled.

The parish council agreed to the temporary removal of the light bulb as a trial until the next meeting to see if it helps with the problems of the youngsters congregating.

Cllr Bell asked that in future all correspondence from the Bowling Club be circulated to the three members of the Committee and Cllr Budden as Chairman of the parish council in the first instance as agreed, so that all issues can be discussed and proposals brought to the following parish council meeting.

Cllr Archer asked that the clerk contact the Bowling Club for a fixtures list and any other information as the Green's Committee will be meeting in the near future to arrange opening dates, permits etc.

**7255 To consider for approval the payment of the accounts.**

## **Accounts Payable**

Councillor Parkinson proposed the following accounts be paid. Seconded by Councillor Wilson – carried.

Cheque No.	Payee	Amount / Description
958	M. Ashton.	£718.52 Parish Lengthsman x 3 parishes + fencing materials for School Croft
959	Village Hall	£65.82 Utilities invoice
960	Village Hall	£139.83 Duplicate cheque lost in transit
961	P Bradley	£614.52 Clerk's salary & petty cash
962	HMRC	£61.80 HMRC
963	A Swindlhurst	£200.00 Greensman
964	SLCC	£126.00 Socy. Local Clerks subscription
965	Travis Perkins	£3.78 Hasp and staple
966	O.B.S.	£81.00 Rent

## **T& C Planning**

**Application No:** 19/00883/FUL

**Proposal:** Retrospective application for the retention of two air source heat pumps

**Site Address:** Lancaster Motorhomes & Caravans, 70 Slyne Road, Bolton-le-Sands

**Comment:** The parish council made no adverse comment but asked the Planning Department to check the noise levels for the neighbouring properties.

**Application No:** 19/01209/FUL - **Amendment**

**Proposal:** Erection of a two-storey front extension, erection of a detached outbuilding, installation of a glazed screen to the front and widening of existing access including installation of gate and railings to front boundary

**Site Address:** 25A Main Road, Bolton-le-Sands

**Comment:** The parish council's comments remain as previous.

**Application No:** 19/01513/FUL

**Proposal:** Demolish side single skin building and replace with 2 storey extension

**Site Address:** 22 Church Brow, Bolton-le-Sands

**Comment:** No adverse comments but neighbours' comments to be taken into consideration.

**Application No:** 19/01603/FUL

**Proposal:** Demolition of existing single storey extension and outbuilding and erection of a two-storey side extension, alterations to existing parking provision.

**Site Address:** 43 Hawthorn Road, Bolton-le-Sands

**Comment:** Unable to comment as the address was found to be confusing and the clerk was directed to request a location plan for circulation to all councillors.

**Application No:** 19/01608/FUL

**Proposal:** Construction of a pitched roof to existing side conservatory, alterations to windows and doors and construction of a raised patio

**Site Address:** 18 Greenwood Avenue, Bolton-le-Sands

**Comment:** No adverse comments but neighbours' comments to be taken into consideration.

**IN COMMITTEE**

**7256 To confirm the Precept Demand on Lancaster City Council** – The Tax Base appears to have reduced due to an increase in exempt accounts arising from deceased occupants or occupants in care. There has also been a small increase in the number of accounts claiming 25% single occupancy discount. The number of new properties included in the Tax Base calculation is 20. Proposed Budget figures were tabled. The Parish Precept requirements for this parish council is £34,306.00 for 2020/2021. Proposed Cllr Archer, seconded Cllr Bolton – all in favour – carried.

Signed..... Chairman

3<sup>rd</sup> February 2020