

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL  
HELD IN THE OLD FREE GRAMMAR SCHOOL  
On MONDAY 7<sup>th</sup> JANUARY at 7.00pm**

**Present:** Chairman: Councillor K Budden  
Parish Councillors: M. Archer, T. Bell, J. Bolton, M. Craddock, L. Leak, G. Parkinson, P. Wilson.  
City Councillor: Cllr Rogerson  
County Councillor: S. Morris  
1 LG Elector

**Apologies:** Parish Councillor Ryan.

The chairman opened the meeting and welcomed Cllr Bolton.

**OPEN FORUM**

PACT (Police and Communities Together) – Crime figures for October and November were tabled:  
**October** 1 anti-social behaviour (2 in 2017) and 10 recorded crimes (6 in 2017) – Criminal damage and arson (Cavendish Court – under investigation); Other Theft x 3 (Whin Drive, Coastal Road and The Shore – investigation complete; no suspect identified x 3); Violence and Sexual Offence x 4 (Hawthorn Road and Madison Avenue – unable to prosecute suspect; The Green – under investigation x 2); Other Crime (Greenwood Avenue – unable to prosecute suspect); Public Order (Pinewood Avenue – unable to prosecute suspect).

**November** 5 anti-social behaviour (6 in 2017) and 17 recorded crimes (15 in 2017) – Criminal damage and arson x 2 (Ash Tree Grove – awaiting court action; Church Brow – unable to prosecute suspect); Public Order x 4 (Cherry Tree Close and Tennyson Close – under investigation x 2, Packet Lane – local resolution and Main Road – unable to prosecute suspect); Violence and Sexual Offences x 9 (Greenwood Avenue – under investigation, Canal Gardens – unable to prosecute suspect, The Green x 2 – under investigation x 2, Shelley Close – local resolution, The Shore – unable to prosecute suspect, Monkswell Drive – local resolution, Church Brow x 2 – unable to prosecute suspect x 2); Burglary x 2 (The Nook – unable to prosecute suspect; Main Road – investigation complete; no suspect identified);

**Matters raised by members of the public**

An update of the Thwaite Brow Woods Management Plan was given. The contractor for the thinning operation was delayed but work should start this week. Later in the month a small coppice coupe will be felled further into the wood, a deer fence erected to prevent browsing of the new growth the cost of which will be part of the Capital Grant claim from the Management Plan. A request for labels to be provided for the bird boxes was granted, and a cheque drawn in favour of Alpha Engraving.

Matters raised by City and County Council – Cllr Leak enquired into the Public Right of Way from Packet Lane to Main Road but neither councillor had anything to report. It is thought that a diversion may be put forward, but this process will take approximately 18 months. In the meantime, it is understood the hoarding cannot be removed for health and safety reasons.

Cllr Craddock asked Cllr Morris to request urgent attention to Pasture Lane which is breaking up in places.

Cllr Morris reported that the Canal and River's Trust has no money for the bridge repair at St. Michael's Lane and is in the process of trying to raise funds.

To consider Lengthsman's Report – Mike tabled his report for December: he explained the work required to the floor in the pavilion and the work he has undertaken. The Christmas tree was collected, erected and decorated. He assisted the Thwaite Brow volunteers by cutting up a fallen dead oak tree and felling and clearing another; he completed the bat survey required for the proposed felling. He reported on the disappearance of the zip wire one morning only to find that it had been taken for repair by City Council. The basket swing has been taken down and will be replaced with the new one after the surface underneath

has been repaired. He assisted the contractor who attended site to fix the shield that had fallen off the floodlight at the bowling green; despite his suggestion of checking the rest, the contractor declined.

Other Environmental Issues:

Cllr Leak reported that the new play area signs are in place and that the amber crossing sign is still flashing. She also enquired as to the drain at Jubilee Garage which appears to be blocked. Cllr Budden will visit the car wash centre for further discussion. The matter of firework debris was also raised and will be raised at the Committee's AGM. The clerk was asked to further investigate the double yellow lines proposed around the Packet Boat development. Cllr Bolton reported that a length of hedge from the war memorial bench to the Glebe Field requires cutting back as the spikes could cause a problem to pedestrians.

Mr Forrest of the Bowling Club wrote of the concern of the committee that the recovery of balls being kicked by footballers from the football pitch causes damage to the surface of the green and disruption at times to bowlers. He suggested some netting behind the goal might resolve the problem. The matter was discussed but members did not think the netting would be the answer and directed the clerk to write to the football club to ask for someone to be available to retrieve the ball without wearing studs.

The clerk reported that the City Council reduced its grounds maintenance bill by £1025 as the council had been unable to fulfil all the works that had been requested. Kevin Kilifin passed on his apologies to the parish council that it had been unhappy with certain aspects of its mowing service this year.;

Cllr Budden reported that the Christmas tree had now been taken down. Cllr Archer proposed a donation of £80 be donated to Abbeyfield for the electricity used – seconded Cllr Craddock – carried.

To receive any Declarations of Interest – Cllrs Bolton and Parkinson (Min. No. 7157). Cllr Budden (Min. No. 7155).

Minutes – Cllr Craddock proposed the Minutes of the meeting held on 3<sup>rd</sup> December 2018 be accepted as a true record – seconded Cllr Wilson – carried.

**7154 Any Matters arising from the Minutes:**

*War Memorial Insurance Claim* – Deferred for more advice from the War Memorial's Trust.

*Electrical works at the Pavilion* – Meeting arranged with the contractor for Thursday 10<sup>th</sup> January.

**7155 School Croft** – It had been established that the lease will run for a further 3 years and therefore options for its use were considered and the matter deferred for ideas to be put forward at a subsequent meeting which included a more indestructible picnic table and 'dogs on a lead only /no fouling' signage at each entrance.

**7156 To consider a request from Morecambe Bay Partnership for Signage on the Shore** – The clerk reported that there is only funding for one sign which will be placed near to Red Bank car park. A planning application has been submitted to the City Council as the money must be spent before 31<sup>st</sup> March. The clerk will chase up the wording of the sign to be agreed by this council.

**7157 To consider a request from the Bowling Club Committee to allow Bolton-le-Sands Bowling Club the opportunity to be solely responsible for the management of the greens** – Cllr Bell felt this was not a matter that should be discussed in full Council but that a meeting of the Bowling Green's Management Committee be held in the first instance to ascertain exactly what the Club's proposal is and then the matter be brought back to the February meeting for more discussion. This motion was proposed by Cllr Bell, seconded Cllr Craddock 5 in favour 2 abstentions 1 against.

**7158 To consider an irrigation system at the bowling greens** – Re Min. 7157 this matter was deferred.

**7159 To Receive Reports by Members** –

*War Memorial Refurbishment* – Cllrs Budden and Parkinson attended a meeting with the Contractor and Architect regarding the ‘ponding’ that occurred at the war memorial on Remembrance Day and gave their report. It was suggested that to alleviate the ‘ponding’ on both sides, drain holes should be drilled and the contractor agreed to do this work at cost as it was not part of the schedule of works put forward when the refurbishment works started. The cost was £630 + VAT but it was noted that the contractor only estimated a depth of 200mm whereby Cllr Parkinson suggested a depth of 1m. The clerk will obtain a firm price and start date. Until then, the final cheques will be withheld.

**7160 Correspondence:**

Due to on-going health problems, Cllr Lomax resigned from the council which was reluctantly accepted.

**7161 To confirm the Precept Demand on Lancaster City Council** – The Parish Precept requirements for this parish council is £33,474.00 for 2019/2020. Proposed Cllr Craddock – seconded Cllr Archer – carried.

**7162 To approve the transfer from the Reserve Account to the Current Account and to consider for approval the payment of the accounts.**

**Accounts Payable**

Councillor Craddock proposed the following accounts be paid. Seconded by Councillor Bell – carried.

Cheque No.	Payee	Amount / Description
848	M. Ashton.	£868.00 Parish Lengthsman x 3 parishes
849	P. Bradley	£599.75 Clerk’s Salary + petty cash
850	HMRC	£67.60 PAYE
851	A Swindlehurst	£200.00 Greensman
852	Lancs. Data Sol.	£109.60 Domain hosting, maintenance and renewal
853	GB Sports	£1182.60 Replacement basket swing
854	Village Hall	£66.58 (£6.38 electricity & £60.20 toilet consumables etc.)
855	Friends of BLS	£80.00 Christmas tree electricity usage.
856	Lancs. City Council	£2244.00 Grounds Maintenance
857	Travis Perkins	£89.46 Flooring materials for pavilion
858	Alpha Engraving	£26.40 Engraving for bird boxes
859	Old Boy’s Sch.	£81.00 Rent

Signed..... Chairman

4<sup>th</sup> February 2019