

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL
HELD IN THE OLD FREE GRAMMAR SCHOOL
On MONDAY 6th NOVEMBER 2017 at 7.00pm**

Present: Chairman: Councillor K Budden
Parish Councillors: M. Archer, T Bell, B. Bond, M. Craddock, L Leak, P. Wilson
City Councillors: S.Rogerson, M. Thomas, J Wild.
1 Local Government Elector

Apologies: Cllrs. A. Kay (business) S. Lomax, F. Ryan.

Introductions: The Chairman welcomed Philip Wilson who has recently been co-opted onto the parish council.

OPEN FORUM

PACT (Police and Communities Together)

Crime figures for August 2017 were tabled; 7 anti-social behaviour calls (7 x 2016) and 6 crimes recorded (8 x 2016). Violence / Sexual Offences x 3 (The Shore x 2 – 1 x under investigation and 1 x investigation complete; no suspect identified, Main Road – under investigation); Vehicle crime (Canal Gardens – under investigation); Other Theft (Ancliffe Lane – investigation complete; no suspect identified); Burglary (Whin Avenue – investigation complete; no suspect identified).

Cllr Leak reminded members about the problems encountered earlier in the year on the playing field with cannabis bags being found by Mike Ashton and asked for the police to provide an update.

Matters raised by City Council – It was confirmed that County Councillor Tony Jones has stepped down from the County Council and a bi-election will be held. Cllr Rogerson confirmed that City Council will provide a bin to be sited at the school entrance behind the tennis courts. Cllr Rogerson will make enquiries with Dave Berry of County Highways regarding the proposed double yellow lines around the former Packet Boat PH.

Environmental Matters:

Oakmere Homes: Alison Hesketh of Lancaster City Council is already investigating the removal of the boundary hedge and is currently liaising with Oakmere Homes and the City Council's Tree Officer. Mark Cassidy, the planning officer, is dealing with the hedges/trees that run along Coastal Road and the *Packet Boat* wording.

Flashing School Lights – It was reported that the ones outside Holy Trinity have been flashing continuously for some time, including during half-term. The clerk will notify County Highways accordingly.

Broadlands – The road sign has slipped down. Cllr Budden will ask Mike Ashton to fix it.

Matters raised by Members of the Public – None

To consider Lengthsman's Report for October – Works completed:

- The hedge at the War Memorial has been cut, along with the beech hedge at the bowling greens.
- Tools for the Thwaite Brow Group were dropped off for use by the group.
- The play area was strimmed and cut, and sand was redistributed around the sandpit.
- The path to school was cleared and weeds removed from 3 sides of the tennis courts.
- Following the storms, Mike checked the woods for fallen trees or dangerous branches but reported all was fine.
- Dead branches from the large oak tree next to the garage were removed as well as branches off other trees along that section of car park wall.

- Mike organised the checking of the fire alarm and emergency lighting at the pavilion.
- The concrete surrounding the Christmas tree ground socket was broken out and a new larger ground socket has been concreted in its place; the grass around the area reinstated.
- Litter picking has continued, and the new toilet has been monitored.

Mike asked the parish council to contact Crystal Alarms to arrange the repair of a camera in front of the garage. Cllr Bell will make contact.

Works for the Lengthsman:

The seat opposite Whin Grove will be replaced at some time by Mike.

The seat opposite Broadlands has a strut missing

The bottom of the hedge around the new playground to be cleared.

To receive any Declarations of Interest – None.

Minutes – Cllr Craddock proposed the Minutes of the meeting held on 2nd October be accepted as a true record – seconded Cllr Bell.

7062 Any Matters arising from the Minutes:

Public Toilets – The clerk confirmed that these will close permanently on the 30th November when arrangements for the water etc. will be cancelled. It was requested that the outside gates remain in place.

Red Bank Car Park – Cllr Archer confirmed work is about to start.

War Memorial Refurbishment – Unfortunately, the weather has affected progress on site. All works have been carried out in accordance with the Specification, but difficulties were faced in achieving the recessed joint to vertical Stonework due to the narrowness of the joints; pressure grouting to the joints will allow some recess to the vertical joints and will achieve the desired effect. A light clean has been applied to the engraving. From inspection, the WW2 names appear to be legible and do not need any further enhancement. However, the central WW1 names are still illegible and would benefit from further appropriate enhancement. Any further cleaning of this stonework will probably obliterate the existing indentations. Our architect has written to the Trust to see if we may proceed with a localised indent to allow the names of the WW1 stonework to be more clearly read. If approved, these works will be carried out after 13th November, following Remembrance Sunday.

Social media – It was agreed the clerk will post on Facebook once a week with items agreed by council.

Relocation of the Post Office - The Post Office has decided not to proceed with the proposed move to Spar on Coastal Road. During the consultation period 101 individual responses were received from customers; in addition, a petition with 453 signatures from a residents group. Local views were that the proposed location was too far, would be difficult to access, particularly for elderly residents as it was not within easy walking distance, an infrequent bus service, inadequate car parking, difficult access on foot via busy petrol station forecourt and a busy road to cross. There was also feedback about the branch current location, which was said to be near other businesses, supporting local trade and allowing residents to do all their shopping conveniently. Residents also commented that the temporary shuttle bus service from current to proposed location is likely to be a short-term solution and not practical to use for many residents. The branch will therefore continue to operate from its current location.

Bolton-le-Sands Library - The official position remains that Bolton-le-Sands library is in the list of libraries anticipated to be reopened sometime between November 2017 and April 2018. Across Lancashire there is a tremendous amount of work being done to reinstate closed libraries and so unfortunately, they cannot be any more specific when it comes to timescales for individual buildings. It was confirmed that Bolton-le-Sands library will, once again, open its doors for public enjoyment and use.

Remembrance Day Service – Members were reminded that the Parade of uniformed organisations and the parish council will leave Cross Hill at 10.45am.

Open Space Contribution – Cllr Leak gave a report on her recent discussions with Helen Ryan of Lancaster City Council and put forward suggested equipment to fulfil the S106 Contribution from Oakmere Homes. This comprised of 8 pieces of Trim Trail and a replacement basket swing. Members agreed, and Cllr Craddock proposed this project should move forward – seconded Cllr Bond. The Clerk was directed to contact Helen Ryan for confirmation that this equipment would satisfy the criteria. In the meantime, Cllr Leak will set up a meeting with Playdale.

7063 To receive Reports by Members

Planning Enforcement Open Evening – 14th November – Cllr Kay will attend.

Community Centre Meeting 21st September – Minutes were circulated prior to this meeting.

Village Plans – Cllr Kay attended a meeting on the proposed ‘new village’ at Bailrigg and submitted a report in her absence.

7064 Correspondence

Bowling Club – Issues were highlighted which are causing concern: 1) Top green - some support woods (greenside) on the two short sides need replacing - the wood has disappeared in places or is collapsing causing the sides of the green to spread and break up. (2) - Door to new marker’s shed has started to bow at the bottom and one panel has split (3) 2 paths on short sides of green; re-pointing would improve health and safety and appearance. Members agreed, and Mike will be asked, to carry out the work to the greens, however it was felt that Broadoak should be contacted regarding the door to the new pavilion.

Mr Robin Wilkinson – Sent a letter on the 20th August to Lancaster County Council expressing his concern about the dangers of the tight curve on the A6 between Hawthorn Road and Deter Lane. He has received no response and asked if his letter could be brought to the attention of the parish council for consideration. Whilst members sympathised with Mr Wilkinson, the parish council has no jurisdiction over highway matters. The clerk was directed to forward Mr Wilkinson’s letter onto the Highways Department with a letter of support from this parish council.

Fireworks – A letter was received regarding the firework display, however as the letter was anonymous, it cannot be responded to.

Road Closure - Temporary road closure on The Shore, Tuesday 7th November - Thursday 9th November 2017 to enable utility works to take place.

7065 Accounts Payable

STRI – Cllr Craddock proposed the subscription should continue – seconded Cllr Budden – 5 in favour -1 against.

Councillor Bell proposed the following accounts be paid. Seconded by Councillor Craddock - carried.

Cheque No.	Payee	Amount / Description
704	M Ashton	£552.00 Parish Lengthsman x 3 parishes
705	P Bradley	£578.50 Clerk’s salary + petty cash
706	HMRC	£52.20 PAYE

707	D Mason	£250.00 Cleaner at the toilets
708	A Swindlehurst	£200.00 Greensman
709	Village Hall	£62.15 Electricity
710	Printex	£60.00 Sign
711	Physio Control	£193.39 Defibrillator spares
712	Agrovista	£416.40 Bowling green materials
713	STRI	£678.00 Subscription

T & C Planning:

Application No. 17/01284/FUL

Proposal: Erection of single storey rear extension

Site Address: 24 Church Brow, Bolton Le Sands.

Comments: No objection but views raised by neighbouring properties to taken into consideration.

Application No. 17/00828/CU

Proposal: Change of use of agricultural storage building to a 3-bed dwelling (C3)

Site Address: Mill View Farm, Mill Lane, Bolton Le Sands.

Comments: The parish council raised concern at siting a domestic dwelling off the edge of farm curtilage and to describe this as a 'change of use' is a bit poetic for the conversion of a barn.

Application No. 17/00873/FUL

Proposal: Erection of a stable block and menage

Site Address: Red Bank House, Shore Lane, Bolton Le Sands.

Comments: No adverse comment

17/00977/FUL

Proposal: Installation of a hip to gable extension to the rear elevation

Site Address: 7 St Margaret's Road, Bolton Le Sands.

Comments: No adverse comment.

Signed..... Chairman

4th December 2017