

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL  
HELD IN THE OLD FREE GRAMMAR SCHOOL  
On MONDAY 3<sup>rd</sup> JULY 2017 at 7.00pm**

**Present:** Chairman: Councillor K Budden  
Parish Councillors: M. Archer, T. Bell, B. Bond, M. Craddock, S. Lomax, F. Ryan  
City Councillors: S. Rogerson & M. Thomas  
County Councillor: T. Jones  
2 Local Government Electors – David Ingham and Vince Hart (Library Group)

**Apologies:** A. Kay (business) & L. Leak (holiday)

**OPEN FORUM**

**PACT (Police and Communities Together)**

Crime figures for April 2017 were tabled;

3 anti-social behaviour calls (7 x 2016) and 3 crimes recorded (5 x 2016). Violence / Sexual Offences x 2 (Ruskin Grove – unable to prosecute suspect); Other Theft (Hillcrest Avenue – investigation complete, no suspect identified).

**Matters raised by County Councillor** – Cllr Jones briefed the council and members of the Library Group on the meeting to be held on Thursday 6<sup>th</sup> July with the cabinet member of the County Council and said that this will be one of many meetings regarding the re-opening of the Library. Cllr Jones expressed his opinion that he felt the Library should be County run albeit on a limited time-basis. Parish Council members as well as the Library Group look forward to working with County in the interests of the village and its residents.

Cllr Jones was thanked for his intervention with regards to the repairs carried out to the coping stones on the bridge over the canal at St Michael's Lane.

**Matters raised by City Councillors** – None.

**Matters raised by Members of the Public** – None.

**To consider Lengthsman's Report for June** –

- Broken roof tiles on the sports pavilion were replaced.
- Grass cutting around the bowling greens and on Monkswell Drive.
- The R.O.W from Wordsworth Drive to Monkswell was cut back.
- The door to the accessible toilet has been sanded down and painted with undercoat.
- The hedge around the concrete shelter on Slyne Road has been cut
- Some boxing-in of the pipework within the accessible toilet has been carried out

Mike suggested a dome camera be installed focused onto the door of the accessible toilet and was asked to obtain a price. Cllr Craddock proposed this be installed if the cost is under £500. He also reported that the Thwaite Brow volunteers have cut back low branches and vegetation from the By-way through the woods.

A problem involving young people climbing onto the youth shelter was highlighted and it was proposed by Cllr Budden that the four leading edges be treated with anti-vandal paint and necessary signage installed – seconded Cllr Craddock.

Mike was also asked to clear the stream at the bottom of St Michael's, remove overhanging branches from Shady Lane and to trim around the benches on The Shore.

It was felt Mike does not have time to re-establish the car park on Red Bank shore and Cllr Archer will liaise with Ward's to supply and lay suitable chippings.

**To receive any Declarations of Interest** – Cllr Craddock (Min. 7035 Lancaster Canal Trust)

**Minutes** – The Minutes of the meeting held on 5<sup>th</sup> June 2017 were accepted as a true record. Proposed Cllr Bond – seconded Cllr Craddock.

### **7032 Matters arising from the Minutes:**

*Update on the Accessible Toilet* – It was confirmed that the door has been prepared for the modifications by Healthmatic which should be carried out mid-July. Opening times were decided: 8am-8pm (Summer April – September) and 8.00am – 5pm Winter. Cllr Craddock reminded the council that signs should be erected on the existing toilets in the Main Road directing the public to the accessible toilet and Diane should be made aware of the intention to close the toilets within the next few months.

*Update on the marking out of the car park* – The order has been placed. The contractor to liaise with Mike Ashton.

*Update on the replacement bowling pavilion* – The order has been placed in the sum of £2965.00 (inc. VAT) and awaiting delivery. In the meantime, Mike will try to remove the old one with as little disruption to the bowling club as possible.

**7033 Length and Content of Parish Council Meetings** – Cllr Bond expressed his opinion that the parish council deliberates too much on trivial matters and should focus on important issues. Reports should be made available to council members prior to the meeting giving appropriate time to planning issues at the end of the evening. Members totally agreed with his points raised.

### **7034 To receive Reports by Members**

*Library Group* – Cllr Bond reported on a meeting between members of the Executive Committee for the Library Action Group and members from the parish council to ascertain the latest position with regards to the Community Hub Task Group. The Action Group feel sure that they can run the Library and wish to proceed with their 'bid'.

*Village Hall Committee* – The minutes of both the AGM and committee meeting were circulated to members previously. Cllr Bond represented the parish council at both meetings where it was apparent committee members were dwindling with requirement for a Secretary. Future projects were highlighted. The committee are happy with the role of the parish council.

### **7035 Correspondence**

*Bolton-le-Sands Bowling Club* – Unfortunately the application to Lafarge for grant aid towards the lighting project was unsuccessful and cannot be re-applied to. The club is now applying to The Walney Extension Community Fund and to assist their application, the club felt financial support from the parish council would be looked upon favourably. It was asked that the £1250.00 put aside for the third-party contribution be included. Cllr Craddock proposed a Letter of Intent be forwarded to the club for inclusion with any application – seconded Cllr Bond – carried.

*Eloise Hadwin* – A request was made for a bouncy castle to be sited on the playing fields for a christening which is to be held in the community centre on Sunday 3<sup>rd</sup> September. Members considered this request and permission was granted on the understanding that they are to liaise with Mike Ashton beforehand to agree its siting. The parish council also requested sight of the necessary insurance documents and advised that full responsibility for the use of the bouncy castle lies with the hirer and that the parish council would not, in any way, bear any liability.

*Rosalind McMeeking* – An e-mail was tabled expressing concern at the number of motor homes parking overnight on the foreshore. Members agreed and Mr Archer will police the area on behalf of the parish council and place suitable notices on any vans found camping overnight. In the meantime, the clerk will order a sign to be made saying “No overnight parking on the foreshore and car park”.

*K A Robertson* – An e-mail was tabled expressing concern at the motorbikes that have been racing on the beach and the adverse effect these are having on users of the foreshore and wildlife. Members supported this complaint and the clerk was directed to notify the police accordingly.

*STRI* – An invoice was tabled for the annual subscription commencing 1<sup>st</sup> July. In view of the fact that the annual inspection included within the 2016-17 subscription has not taken place yet, it was felt that whilst the parish council agreed to renew the subscription, it would not do so until after the inspection has taken place.

*Lancaster Canal Trust* – Cllr Craddock declared an interest. Cllr Bond proposed that the annual subscription to the Trust be renewed at a cost of £14 – seconded Cllr Archer – carried.

**7036 PA System for Remembrance Day** – Whilst Cllr Craddock has done a lot of work to organise the hire of a system for Remembrance Day, Cllr Budden made enquiries for a portable system to buy. He visited the offices of S & C Entertainments Limited and was advised that a sound system suitable for our use would cost £170.83 + VAT. Cllr Archer agreed to visit the offices to listen to the system on behalf of the council and the matter deferred.

**7036 Accounts Payable**

Councillor Bell proposed the following accounts be paid. Seconded by Councillor Bond - carried.

Cheque No.	Payee	Amount / Description
663	M Ashton	£723.40 Parish Lengthsman x 4 parishes
664	P Bradley	£531.16 Clerk's wage + petty cash
665	HMRC	£52.20 PAYE
666	R Oaks	£115.00 Countryside Stewardship grant
667	Thos. Graham	£74.29 Toilet requisits
668	D. Mason	£250.00 Cleaner for the toilets
669	A. Swindlehurst	£200.00 Greensman
670	Lanc. Canal Trust	£14.00 Annual subscription

**T & C Planning** – No adverse comment was made on the following planning applications:

Application No: 17/00690/FUL

Proposal: Installation of rooflights to all elevations, installation of windows to the south east and north west elevation and construction of a glass roof over area to rear

For: Mr Zac Solomons at St. Michael's, St. Michael's Lane, Bolton Le Sands.

No objection but neighbours' comments to be taken into consideration.

Application No: 17/00752/FUL

Proposal: Erection of a replacement detached garden store and replacement porch roof to the side

For: Mr & Mrs Coates at 54 Slyne Road, Bolton Le Sands.

No adverse comment.

**Items for the September Agenda** – Coastal Road – enclosed garden. Cllr Bell gave her apologies.

Signed..... Chairman

4<sup>th</sup> September 2017