

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL
HELD IN THE OLD FREE GRAMMAR SCHOOL
On MONDAY 5th JUNE 2017 at 7.00pm**

Present: Chairman: Councillor K Budden
Parish Councillors: M. Archer, B. Bond, M. Craddock, A Kay, S. Lomax, F. Ryan
City Councillor: S. Rogerson
County Councillor T. Jones

Apologies: T. Bell (School meeting) & L. Leak (holiday)

Casual Vacancy – A letter of resignation from Cllr Gibbs was tabled. Members were very disappointed to lose her; however, she will still be involved with village activities such as the beach cleans and Thwaite Brow Wood project. The clerk was directed to notify City Council accordingly and to thank her for her input over these past months.

OPEN FORUM

PACT (Police and Communities Together)

Crime figures for March 2017 were tabled;

2 anti-social behaviour calls (4 x 2016) and 9 crimes recorded (10 x 2016). Violence / Sexual Offence (Wordsworth Avenue – unable to prosecute suspect); Vehicle Crime (St Michael's Lane – investigation complete, no suspect identified); Burglary x 2 (Mill Lane & Cavendish Court – investigation complete, no suspect identified); Other Theft x 4 (Alpine View – investigation complete, no suspect identified); Criminal Damage & Arson (The Green – investigation complete, no suspect identified). Cllr Jones was informed of the council's concern over the wording of violent & sexual offences as it was felt this offence should be separated.

Matters raised by City Councillors – Cllr Rogerson had nothing to report and assured members that she will chase up the complaints of debris left on Shady Lane and the dog waste bins that are overflowing.

Matters raised by Members of the Public – None.

To consider Lengthsman's Report for April –

- The wooden sign at the entrance to Thwaite Brow Wood has been renovated.
- The grass in the play area, at Monkswell, on the path at Mill Lane and around the bowling greens has been cut.
- The white lines were re-marked for the ladies' final football match and the goal posts taken down.
- The bird boxes were checked at Thwaite Brow Woods.
- The gate at Town End has been mended
- Some concrete flags were re-set near the bowling greens – the work will be completed soon.
- The floor in the doorway of the old wooden pavilion was mended.
- Weed spraying has been carried out in places.
- The graffiti has been painted over in the bus shelter opposite The Royal.

Mike will unblock the toilets, replant the planter at The Pinfold and tidy the ivy there. The changing rooms, whilst in good order, will need a good clean before the start of next season. The goal mouths have been renovated by City Council.

To receive any Declarations of Interest – None

Minutes – The Minutes of the meeting held on 8th May 2017 were accepted as a true record. Proposed Cllr Craddock – seconded Cllr Bond.

7025 Matters arising from the Minutes:

Update on the Accessible Toilet – Originally the clerk obtained a quote to make the toilet coin-operated entry, however following on from a meeting with Cllr Budden and a representative of Healthmatic it was felt a timed entry system would be more suitable. The toilets will have an automatic door closer, thereby cutting off any electricity usage. There will be a button to press inside to lock the door and a light will shine outside red when occupied. The RADAR key will override the timer for the users of the community centre. It was suggested that the pipework and cistern should be boxed in. After discussion, Cllr Craddock proposed a budget of £2000 be allocated to supply and fix the timed system (£1432 + VAT) plus the boxing-in – seconded Cllr Kay.

Bolton-le-Sands Library - After the County Council AGM on the 25th of May, Cllr Jones spoke with the Cabinet Member responsible for Libraries and he would like to set up a meeting between parish councillors and representatives from County to discuss the possible re-opening of the library. It was felt that the invitation should be extended to the recently set up voluntary committee, however it was felt at this stage, a meeting should be set up between parish councillors and members of the committee to ascertain the latest position with regards to the Community Hub Task Group.

Canal Bridge – St Michael’s Lane – Cllr Jones was made aware of the concerns of the parish council as to the dangerous condition of the parapet bridge over the canal. The collision has been reported to the Police, Canal and Rivers Trust and County Highways but repairs have not been carried out. Cllr Jones will try to expedite matters and signage to deter HGV’s.

Update on the marking out of the car park – Suggestions from Pre-school are to be confirmed and will be forwarded to the contractor. Cllr Bond proposed the order be placed – seconded Cllr Ryan – carried.

7026 Replacement Wooden Bowling Pavilion – Cllr Budden reported on a meeting of the 10th of May with members of the Green’s Committee and Broadoak where suggestions for a replacement pavilion were put forward. Two quotes were received, one of which was outside of the budget. Sufficient funds are available for the cheaper option and Cllr Bond proposed the order be placed – seconded Cllr Craddock – carried.

7027 To receive Reports by Members

Pre-Application Planning Open Meeting – Cllr Kay tabled her report. 16 people attended the evening run by Mark Cassidy the Planning Manager. Cllr Kay explained the idea behind this new initiative although it is only in its early stages. The new system would involve elected members of parish councils to share local knowledge and highlight issues of concern to the local community and contribute practical suggestions to developers etc as to how problems may be resolved. Cllr Budden proposed Cllr Kay to represent this parish council at any future meeting and on any committee, that may be established. Cllr Kay is happy to represent this council and Cllr Bond seconded this proposal.

Community Centre Management Committee – This was rescheduled for 14th June to which Cllr Kay has tendered her apologies.

7028 Correspondence

Bolton-le-Sands Football Club – requested use of the community pitch for the forthcoming season as well as on Boxing Day for a charity match. Cllr Craddock proposed permission be granted – seconded Cllr Bond.

Merchant Navy Day – 3rd September 2017 – Cllr Budden will liaise with Holy Trinity Church to ask permission for the Red Ensign to be flown on that day. If permission is granted, Cllr Craddock proposed the relevant flag be purchased – seconded Cllr Bond – carried.

7029 Annual Governance Statement – The Annual Governance Statement 2016/17 was approved by Council and signed by Cllr Budden – chairman.

7030 Accounting Statements - The Accounting Statements 2016/17 were approved by Council and signed by Cllr Budden – Chairman.

7031 Accounts Payable

Councillor Bond proposed the following accounts be paid. Seconded by Councillor Bell - carried.

Cheque No.	Payee	Amount / Description
656	M Ashton	£1222.82 Parish Lengthsman x 4 parishes
657	P Bradley	£579.02 Clerk’s wage + petty cash
658	HMRC	£52.20 PAYE
659	D. Mason	£258.22 Cleaner (Toilets)
660	A Swindlehurst	£200.00 Greensman
661	Travis Perkins	£28.59 Materials for repairs
662	United Utilities	£14.90 Water charges bowling greens

T & C Planning – No adverse comment was made on the following planning applications:

Application No: 17/00402/REM

Proposal: Reserved Matters application for the erection of a detached dwelling

For: Mr Dant at Land rear of No. 1 St. Michael's Grove, Bolton Le Sands.

Application No: 17/00480/FUL

Proposal: Erection of a 2-storey side extension, porch to front elevation and construction of a dormer extension to the rear elevation

For: Mr Ripley at 42 Pinewood Avenue, Bolton Le Sands.

Application No: 17/00497/FUL

Proposal: Erection of 2 single storey extensions

For: Bolton-le-Sands C of E School, Mount Pleasant Lane, Bolton Le Sands.

There was no objection to the following application but comments from any overlooking properties should be taken into consideration

Application No: 16/01514/FUL

Proposal: Construction of a dormer extension to the front elevation

For: Mr Jones, 3 Oakwood Grove, Bolton Le Sands.

Items for the July Agenda – Cllr Bond requested that length and content of parish meetings be added. It was agreed at this meeting to streamline meetings, all paperwork including reports etc. be forwarded to councillors on the Wednesday prior to the meeting.

Signed..... Chairman

3rd July 2017