

**MINUTES OF THE ANNUAL MEETING OF BOLTON-LE-SANDS PARISH COUNCIL
HELD IN THE OLD BOY'S GRAMMAR SCHOOL
ON MONDAY 8th MAY 2017**

Present:

Councillors: M. Archer, B Bond, K. Budden, M. Craddock, G. Gibbs, A Kay, L. Leak, S Lomax, F. Ryan, T. Bell.
Clerk: P Bradley.
City Councillor S. Rogerson

Election of Chairman – The Clerk opened the meeting requesting nominations for Chairperson. Cllr Craddock proposed Cllr Budden – seconded Cllr Kay – carried unanimously. Cllr Budden took the chair.

Apologies – City Cllr Thomas.

Election of Officers

Vice Chairman – Cllr Bond proposed Cllr Craddock – seconded Cllr Gibbs.

Community Centre Management Committee – Cllr Craddock proposed Cllr Kay – seconded Cllr Budden – carried.

Bowling Green Management Committee – Cllr Archer stood down and Cllr Lomax took his place on this committee. Cllrs Lomax, Budden and Bell were proposed by Cllr Archer - seconded Cllr Craddock – carried.

Sports Centre Management Committee – Cllr Archer stood down and Cllr Leak took his place on this committee. Cllrs Craddock and Leak were proposed by Cllr Archer – seconded Cllr Bond – carried.

It was agreed that the three-year maximum representation on a committee should not include liaison committees as follows:

Parish Lengthsman Representative – Cllr Craddock proposed Cllr Budden – seconded Cllr Bond – carried

Thwaite Brow Woods Representative – Cllr Craddock proposed Cllr Budden – seconded Cllr Leak. Cllr Gibbs offered to assist Cllr Budden on this committee in a purely observational role.

Morecambe Bay Partnership – Cllr Archer proposed Cllr Budden – seconded Cllr Craddock

Community Playground - currently Cllrs Bond, Budden and Leak – no change.

Bolton-le-Sands Library – currently Cllrs Bond, Leak and Ryan – no change.

Pre-Application Planning Advice Panel – Cllr Kay offered to represent the parish council at its Open Evening meeting at Morecambe Town Hall on Tuesday 9th May 2017.

Financial Officer – Cllr Bond proposed The Clerk – seconded Cllr Ryan – carried.

OPEN FORUM

PACT (Police and Communities Together) –

Crime figures for February 2017 were tabled;

6 anti-social behaviour calls (4 in 2016) and 3 crimes recorded (2 in 2016). Burglary (Town End) – Investigation complete no suspect identified and 2 x Violent and sexual offences (Wordsworth Avenue and Church Brow) both cases under investigation. The Clerk was advised that young people have been seen setting fire to bales of hay at two locations and was directed to notify the police accordingly.

Matters raised by County and City Councillors – Cllr Rogerson had nothing to report other than she has reported the debris on Shady Lane and the emptying of the dog waste bins and will chase both these matters up with the relevant department. Tony Jones has been elected to represent this parish on the County Council and a letter of congratulations will be sent.

Matters raised by Members of the Public – A letter from a resident, signed C Cross, was sent to Lancashire County Council complaining of gassing moles. Cllr Budden explained that there was a huge infestation of moles close to the bowling greens which needed to be eradicated as quickly as humanely has possible. The method used was very effective and it was confirmed it is a quick and humane method. The chairman apologised if this caused any concern with residents, but a decision had to be made quickly. Mike Ashton is a trained, qualified and approved mole catcher.

To consider Lengthsman's Report for April – Early in the month, Mike was out with the volunteers in the woods where a brilliant day's work was done on the path along the canal side. The old seat near the school boundary was removed and taken to the tip. Grass has been cut in the play area, around the bowling greens and the amenity land at Monkswell. The CCTV was viewed to try and identify the group playing football on the bowling greens. They were identified and the parents notified. Crystal Alarms also attended to the CCTV system. The toilets in the village became blocked and had to be cleared. He has sought advice on the paint to be used on the barriers at Morecambe Lodge which is to be green. The old bench at Parson's Moss has been cut up and removed.

Works for Mike:

- Emulsion over graffiti in the bus shelter opposite the Royal Hotel.
- Tidy the ivy on the Pinfold.

Cllr Leak suggested that the land at Monkswell should not be the responsibility of the parish council to mow however, Cllr Craddock disagreed and felt the land should be kept tidy for the time being and the resident who wanted to turn the land into an amenity space be contacted for an update on the situation. Cllr Craddock also suggested a rust inverter for the barriers.

To report any environmental matters – Regarding the on-going litter problem at the play area, Cllr Ryan suggested that a sign be designed by the younger brownies or others from the uniformed organisations for which a prize of a £20 voucher be given. Members were in favour of this incentive and Cllr Ryan will make further enquiries.

To receive any Declarations of Interest – None

Minutes – The Minutes of the meeting held on 3rd of April 2017 were accepted as a true record. Proposed Cllr Bond – seconded Cllr Craddock.

7017 Matters arising from the Minutes:

- (a) State of the bridge at St. Michael's Lane* – The dangerous state of the coping stones has been reported to the Canal and Rivers Trust who assures they are safe.
- (b) Proposed toilet facilities on the Recreation Area* – Discussion took place and it was finally agreed to keep the toilets in the village open for another year. In the meantime a quote will be sought to convert the current accessible toilet on the recreation area into a paying one. Proposed Cllr Craddock – seconded Cllr Bond – carried. It was further discussed that the current toilets in the village are not being maintained to the standard required by the council and a letter will be sent to the Attendant accordingly.
- (c) Facebook Page (social media) and website* – The website is now up to date but Facebook is making it very difficult to set up a new business page. Larry will continue to try to establish this as soon as possible.

7018 To consider the renewal of the parish council's insurance liabilities – Cllr Leak has considered the areas of insurance and created a detailed Asset Register to include everything, whether or not the asset has any value, and suggested this be updated annually, avoiding the possible over-insuring and to help facilitate budget and maintenance planning. The Chairman thanked Cllr Leak for all her efforts. After discussion, it was felt that if the clerk cannot reduce the amount of contents, the insurance should be renewed as per the schedule with Aon in the sum of £5032.20 inc. of 12% IPT.

7019 To confirm the Risk Assessment – The Risk Assessment was approved with slight amendment to ensure a gas safety certificate is received, all electricians are PAT tested and fire tests are carried out.

7020 To receive Reports by Members:

Morecambe Bay Partnership – Cllr Budden reported on the AGM he attended recently, information for which had been circulated previously. There were some very interesting speakers and a new Beach Clean Officer has been appointed.

Bowling Green's Management Committee – Cllr Budden reported on a recent meeting where it was decided to continue with the current situation of a Committee to discuss matters between the council and the club. Difficulties regarding the selling of permits were explained and the clerk will make enquiries with the insurance company to allow Geoff Forrest to sell permits in the future. It was felt that the top pavilion is in a very poor state and is in need of replacement for which funds are available. Members of both club and council left on amicable terms.

Bolton-le-Sands Library – Cllr Craddock tabled his report on the first meeting of the Management Committee where a committee was being set up. However, it has now been established that the new County Council is looking to re-open the Library and the clerk was directed to contact Cllr Jones for a timescale. The Clerk is in receipt of a copy of the current Title Deeds and Title Plan. An article in the Lancaster Guardian was tabled and the clerk was directed to make comment to the Ministerial Support Team, Department for Culture regarding the handling of the closure and subsequent lack of response to questions raised by the parish council to the County Council.

Sports Pavilion Committee – The fire testing has been completed. Mike will fit a combi-lock to the cupboard door. Concern was raised as to the amount of gas usage in the summer months and it was reported that there has been damage to the wire on the tennis courts.

7021 Correspondence

EE Promotion in Bolton-le-Sands – A request to site a van and trailer in the village for a two-week period to support

existing customers with queries and to promote their products was received. After discussion, it was felt that space is restricted but EE was invited to attend Gala Day and for a donation to be given to that committee for local causes.

Acute Medical Unit RLI – A request to hold a BBQ on the playing field on the 1st July from 2-5pm was received. Permission was granted provided all rubbish is taken away off site and to liaise with Mike Ashton.

Andrew Parker – requested to hold a bonfire on The Shore either 26/27th May or 2/3rd June, depending on the weather. Cllr Craddock proposed permission be granted – seconded Cllr Bond – carried.

Bowling Club – A letter from the club was tabled requesting confirmation that they would have unrestricted use of the lights and that the main green would remain open until the second Tuesday of November to allow the Bowling Club to participate in the Autumn Floodlight Bowling League. Cllr Bond proposed this be given – seconded Cllr Gibbs – carried.

7022 Urgent Matters authorised by the Chairman - None

Finance:

7023 Site Setting Out – Cllr Archer proposed the price to mark out 27 parking bays, and remark the existing walkway, cross hatched box and disabled bays in the sum of £720 be accepted – seconded Cllr Craddock – carried. Cllr Ryan will liaise with Pre-school before the order is raised.

7024 Accounts Payable

Councillor Bond proposed the following accounts be paid. Seconded by Councillor Leak - carried.

Cheque No.	Payee	Amount / Description
641	Bowling Club	£100.00 Mike Rigby Trophy donation
642	TCV	£38.00 Thwaite Brow Volunteers
643	K. Budden	£10.00 Travelling expenses for Morecambe Bay Partnership AGM
644	Signs Express	£77.89 Various signs as agreed
645	M Ashton	£694.91 Parish Lengthsman x 4 parishes
646	P Bradley	£594.00 Clerks salary + petty cash
647	HMRC	£52.00 PAYE
648	D Mason	£258.22 Toilet Attendant
649	A Swindlehurst	£200.00 Greensman
650	K Budden	£165.00 Chairman's expenses
651	Lancs. C.C.	£7.00 Rent for Grange View
652	P McGaffigan	£11.90 Padlock
653	Travis Perkins	£13.50 Rawbolt
654	Aon	£5032.20 Insurance Premium
655	P McGaffigan	£665.00 Strimmer

T & C Planning

Application No: 17/00425/FUL

Proposal: Erection of a replacement garage with additional living accommodation attached

Address: 28 St. Michaels Lane, Bolton-le-Sands

Comment: The parish council objected to this proposal.

Cllr. Leak tabled her apologies for the June meeting.

Signed..... Chairman

5th June 2017