

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL
HELD IN THE OLD FREE GRAMMAR SCHOOL
On MONDAY 3rd APRIL 2017 at 7.00pm**

Present: Chairman: Councillor K Budden
Parish Councillors: M. Archer, B. Bond, M. Craddock, G. Gibbs, L. Leak, S. Lomax, F. Ryan
City Councillors: M. Thomas.

Apologies: T. Bell & A. Kay (business) & City Cllr Rogerson.

OPEN FORUM

PACT (Police and Communities Together)

Crime figures for January 2017 were tabled;

8 anti-social behaviour calls (2 x 2016) and 12 crimes recorded (16 x 2016). Violence / Sexual Offences x 4 (Shelley Close, Wordsworth Avenue and Church Brow Close – under investigation and Hillcrest Avenue – unable to prosecute suspect); Vehicle Crime x 3 (Whin Grove, Main Road & The Shore – investigation complete, no suspect identified); Shoplifting (Packet Lane – investigation complete, no suspect identified); Burglary (Beech Tree Close – investigation complete, no suspect identified); Other Theft x 2 (The Shore – under investigation and Claylands Drive – investigation complete, no suspect identified); Criminal Damage & Arson (St. Michael's Place – investigation complete, no suspect identified).

Matters raised by City Councillors – Cllr Thomas reported that Cllr Rogerson is chasing up the emptying of the dog waste bins on the canal.

Matters raised by Members of the Public – Mr Kevin Geldard expressed his concern with respect to the parking of cars on the brow of the hill outside the stables on Mill Lane. He took a photograph which only showed one car and was asked to provide a busier photograph with more cars parked which will be forwarded onto the Highways Department.

To consider Lengthsman's Report for March –

- The padlock and bolt had been smashed off the top pavilion door; a new one was purchased and fitted.
- "Dog Mess" signs were fixed to two posts and erected on the track up to the canal bridge.
- It had been reported that a break-in had occurred at the tennis pavilion but there was no sign of forced entry and it was assumed some-one had left the door unlocked. This matter will be reported at the next Pavilion meeting.
- On the weekend of 11th & 12th, the play area resembled a bomb site with broken glass all over the place including the sand pit, a large tree had been uprooted as well as litter strewn all over the place.
- Cannabis bags are becoming evident around the recreation fields (*the clerk will advise the police*)
- The Thwaite Brow volunteers have worked in the woods. The sign has been renovated.
- Litter picking was carried out with the young volunteer and her mother.
- A fence has been erected by the resident on Monkswell Drive adjacent to the land maintained by the parish council and some of the amenity land has been claimed.
- Mike has started to relay the concrete flags at the far end of the top bowling green path.
- The grass at the play area, and Monkswell Drive has been cut.
- The commemorative seat has been fixed at Morecambe Lodge
- A bench has been placed at Parson's Moss made from reclaimed timber from those removed at The Pinfold
- The litter collected during February can now be photographed to make people aware of the problem.

Works for Mike: - Levelling out of the car park at Red Bank as the surface has settled badly.

Environmental Matters:

- The sign on post 127 has not been replaced.
- Roebuck Road Markings have visited site to price for the re-instatement of the yellow lines on the car park and await the price
- The bridge over the canal on St. Michael's Lane has been struck.

To receive any Declarations of Interest – Cllr Budden (Min. No.7015).

Minutes – The Minutes of the meeting held on 6th March 2017 were accepted as a true record. Proposed Cllr Leak – seconded Cllr Craddock.

7008 Matters arising from the Minutes:

Public Conveniences – Cllr Bond spoke to the committee of the village hall who were agreeable in principle for the parish council to utilise a storage room for use as a public toilet. However, the room at present is being used for storage purposes and the committee would only agree to this transformation subject to further storage being put in place elsewhere in the Centre at no cost to the committee. It was therefore agreed that Cllr Budden will meet with Mike Ashton to look further into this possibility and to liaise with Cllr Craddock. In the meantime, the parish council will enter into a new lease agreement with Lancaster City Council to continue managing the public conveniences situated in the village.

Packet Boat – The Order to record the route as a restricted byway has been drafted but not yet made and it is hoped will be made within the next few months.

7009 Proposal that this Council does not consider transfer of ownership or control of any of its fixed assets to any clubs, organisations or Third Parties – Cllr Budden put forward this proposal which was seconded by Cllr Craddock. A vote took place as follows: 6 for the proposal – 2 abstentions.

7010 Proposal that Committee Members / Representatives rotate and do not sit on Committees for more than 3 years

– Cllr Leak put forward this proposal which was seconded by Cllr Bond with a proviso that representatives remain on the committee for a period of three years to ensure continuity. A vote took place 5 for the proposal, 2 against and 1 abstention. It was further clarified that members could be voted back onto that Committee after 1 year's absence.

7011 Bolton-le-Sands Library – Following on from the Parish Assembly, Philip Hoyle contacted the parish council via e-mail and a local community group is intending to take over the running of the library if their community asset transfer proposal is successful. He asked for representation from the parish council on their committee and Cllrs Bond, Leak and Ryan volunteered. He also asked if the parish council would provide some funding to assist the group and it was proposed that a 'one-off' payment of £5000 would be pledged in the first year towards the running costs should the Lancashire County Council agree to the group taking over the running and responsibility of the library. Cllr Bond seconded this proposal – 6 voted for this proposal with 2 abstentions. This money can only be used once the library is up and running and can only be used towards the general running costs ie gas, electricity, water etc. In the first instance, the parish council will wish to have sight of a business plan to take it forward.

7012 War Memorial Refurbishment Project: Cassidy + Ashton tabled a Draft Tender Report which was accepted and the clerk was directed to progress to the next stage of grant funding.

7013 Matters Arising from the Annual Assembly 30th March 2017 – The only matters arising were the loss of the library and a suggestion for social media for the parish council. It was agreed that a Facebook page will be set up within the next couple of months to report works of the parish council. It was further agreed, in view of the extra people attending the Assembly, a donation of £70 would be given to the WI to cover their costs of providing refreshments.

7014 To receive Reports by Members

Web-site – Cllr Leak expressed concern that the parish council Minutes and Agendas on the web-site have been recorded incorrectly and various information on local clubs ie bowling club permit costs is out of date. Cllr Craddock will speak with the web-site host and the clerk will ensure all relevant information is forwarded to him to update the website as a matter of urgency.

Bowling Green's Management Committee – A letter from the Bowling Club was tabled noting the Club's disappointment at their request to take over the running of the greens being turned down. Members feel that certain councillors have an antipathy towards the club and this has led to a growing disillusionment of the Bowling Club's representatives who now see little point in the continuing of the Green's Committee in its present configuration. A Bowling Green Committee meeting of the Club was held this day and an urgent meeting of the Green's Management Committee was requested to clarify certain issues which have recently arisen and causing concern to Bowling Club members. The Clerk will arrange a suitable Thursday at 7.00pm to be held in the bowling pavilion.

Morecambe Bay Partnership – Cllr Budden will be attending the AGM in Grange and will report at the May meeting.

7015 Correspondence

North Lancs. Development Centre Ladies – An e-mail of thanks for allowing the Ladies to use the pitch this season was

tabled and a request for next season was made. Cllr Archer proposed the request was granted and the rent for the pitch to remain the same – seconded Cllr Craddock – carried.

Pre-School – Cllr Budden declared an interest and Cllr Craddock took the chair. A request to use the playing field on Saturday 3rd June to hold a car boot/table top sale was made. This request was granted with a proviso that no vehicles be driven onto the field and that the field be litter picked and left in a tidy condition. A request to use the playing field on Saturday 8th July to hold their Sports Day was also made. Cllr Archer proposed these requests be granted on the above conditions – seconded Cllr Craddock – carried. Cllr Budden re-took the chair.

Houses of Parliament – There is an exciting initiative that takes place every year aimed at helping civic organisations get involved in Parliament and UK democracy and the festival is taking place between 13 – 19 November. The clerk was directed to register for a kit to explain more.

Centurion Traffic Management – Road closure notice tabled to enable Network Rail to complete essential works to the crossing at St. Michael’s Lane 8th-9th July between 23.25 – 10.00 hrs.

Mrs Jean Dennis – Letter of thanks tabled for the processing of the commemorative seat in memory of her husband.

7016 Finance:

Approval for monies to be transferred from the Reserve Account to the Current Account was given to pay the following:

Accounts Payable

Councillor Bond proposed the following accounts be paid. Seconded by Councillor Bell - carried.

Cheque No.	Payee	Amount / Description
628	M Ashton	£1620.00 Parish Lengthsman x 4 parishes
629	P Bradley	£517.42 Clerk’s wage + postage
630	HMRC	£56.40 PAYE
631	D. Mason	£250.00 Cleaner (Toilets)
632	A Swindlehurst	£200.00 Greensman
633	W.I.	£70.00 Donation for refreshments at parish assembly
634	Free Gr. School	£81.00 Room rental
635	Village Hall	£5.82 Electricity at the garage
636	Glasdon	£1190.22 Seat
637	M/c Bay Part.	£12.00 AGM
638	Sands Trees	£400.00 Coppicing at Parsons Moss
639	Thos. Graham	£19.25 Cleaning goods for toilets
640	Travis Perkins	£35.34 Misc for repairs

T & C Planning – No adverse comment was made on the following planning applications:

Application No: 17/00167/FUL

Proposal: Demolition of existing outbuilding and erection of a single storey side extension
For: Mr Greenwood at 25 Church Brow, Bolton Le Sands.

Application No: 17/00183/CU

Proposal: Change of use of land for the display and sale of motor vehicles
For: Stewart Longton Caravans & Motorhomes at land adjacent Slyne Road, Bolton Le Sands.

Application No: 17/00232/FUL

Proposal: Demolition of the detached garage and erection of single storey side and rear extension
For: Mr M Feather at 19 Greenwood Crescent, Bolton Le Sands.

Application No: 17/00275/FUL

Proposal: Erection of a part single and part 2-storey rear extension and construction of a canopy to the side.

For: Mr & Mrs Myers at 1 Cross Hill Court, Bolton Le Sands.

Application No: 17/00331/VCN

Proposal: Variation to 15/00556/REM to install two conservation dormer windows in the front slope of the garage roof instead of velux windows and to change the timber windows for UPVC

For: Mr J Dant at land to the rear of 1 St Michael's Grove, Bolton Le Sands.

Application No: 17/00346/FUL

Proposal: Demolition of existing rear conservatory and erection of single storey rear extension, construction of a hip to gable extension and dormer extensions to the front and rear elevations.

For: Mr & Mrs Hall at 9 The Rise, Bolton Le Sands.

No adverse comment was made on the following applications but neighbour's comments were to be taken into consideration

Application No: 17/00247/FUL

Proposal: Proposed extensions and alterations to existing bungalow

For: Mrs T Glover at 6 Orchard Avenue, Bolton Le Sands.

Application No: 17/00207/FUL

Proposal: Demolition of existing garage, erection of 2-storey rear extension, cladding and rendering of existing elevations, construction of a raised terrace to the rear and patio to the side and insulation of a raised replacement roof.

For: Young, at 14 Clarksfield Road, Bolton Le Sands.

The following comments were made in respect of the following application

Application No: 17/00072/FUL

Proposal: Erection of a 900kw wind turbine (102m high from ground to blade tip) battery energy storage system, sub-station, hardstanding area, access track, underground cabling and associated infrastructure

For: Mr D Mack at Cote Farm, Strellas Lane, Slyne.

The Parish Council felt that this structure was too prominent, gave too great a visual impact on the surrounding area and was concerned at its close proximity to the new road junction.

Signed..... Chairman

8th May 2017