

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL
HELD IN THE OLD FREE GRAMMAR SCHOOL
On MONDAY 5th MARCH 2018 at 7.00pm**

Present: Chairman: Councillor K Budden
Parish Councillors: M. Archer, T. Bell, R. Bond, M. Craddock, L. Leak, S. Lomax, F. Ryan, P. Wilson.
City Councillors: M. Thomas & S. Rogerson
County Councillor: S. Morris

Apologies: None.

OPEN FORUM

PACT (Police and Communities Together)

Crime figures for December 2017 were tabled; 6 anti-social behaviour calls (7 x 2016) and 6 crimes recorded (10 x 2016). Burglary x 3 (Merefell Road – under investigation), (Clarksfield Road and Ruskin Grove – investigation complete – no suspect identified). Vehicle Crime x 3 (Canal Gardens – under investigation; The Green and Keats Avenue – investigation complete – no suspect identified). Figures for the year were tabled and it showed a decrease in the number of crimes recorded. Cllr Budden reported that he attended a recent meeting on behalf of the Bonfire Committee, where officers of the Lancashire Constabulary were present. He strongly expressed his concern to them at the lack of prosecutions and is hopeful for feedback soon.

The Clerk asked for an update on the cannabis issue on the shore and although a team has been patrolling the area on a regular basis it was felt that the inclement weather has influenced this. Cllr Craddock reported that youths were congregating on Morecambe Lodge car park and the resident witnessing this was asked to contact the police at the time so that the police can attend when the youths are present.

Cllr Wilson reported that anti-social behaviour is on-going at the Scout's Pavilion and whilst the Scout Group have contacted the Police, they were advised to contact the Parish Council. CCTV footage has been looked at and the relevant information passed on.

Matters raised by City Council – Cllr Rogerson is hopeful that the problems encountered by the owner of the Packet Boat will be resolved soon. She has been in contact with the relevant parties and it seems a way forward to everybody's benefit may be possible. Correspondence between Mark Cassidy of Lancaster City Council and the Parish Council has been circulated and explained the situation with regards to the removal of the S106 Agreement from the development on St. Michael's Lane.

Matters raised by County Council – Councillor Morris was introduced to members and is very keen to be of assistance to the village where possible. He explained that there is a pot of money available for local groups and societies to apply for to assist with on-going projects and urged applications to be made no later than the 14th of March.

To consider Lengthsman's Report for February – Mike tabled his report. The RoW finger post was replaced on The Shore. Weeds were sprayed in the play area. He finished tidying the sawn-off branches from the cherry trees at Whin Grove. He cleared the Pinfold and consulted with the neighbour regarding keeping the ivy cut back and tidy. With the assistance of Cllr Budden, the cherry tree near the bowling greens was taken down. He has acquired the woodchip and reported that around 8 tonnes of play sand are required. A price of £58.50 per 800kg bulk bag was obtained and Cllr Craddock proposed this be purchased – seconded Cllr Bond – carried. He has cut back some of the scrub at the far end of Grange View.

Environmental Matters and matters for Mike Ashton's attention:

- 2 panes of glass are missing from the bus shelter at Brookfield – Cllr Craddock proposed Mike be asked to investigate this and order what is required for the repair – seconded Cllr Bond.
- The Shore street sign has been re-instated but on broken legs. The Clerk to advise City Council accordingly.
- The pile of debris left on Town End bridge to be removed

- Hedge along A6 backing onto Broadlands – the clerk will forward a copy of her e-mail to County Highways to Cllr Morris, City Cllrs and Chairman.
- Car Park at Red Bank still requires uplifting – Cllr Archer and Cllr Budden will meet to discuss the best way forward and if agreed, contact Ward’s to fill with stone.
- Audit of the trees at The Hollows
- Metal ‘no dog fouling’ signs for The Shore

To receive any Declarations of Interest – None.

Minutes – After slight amendment Cllr Craddock proposed the Minutes of the meeting held on 5th February 2018 be accepted as a true record – seconded Cllr Archer.

7081 Any Matters arising from the Minutes:

No Long-Term Parking Sign – Wording was agreed, and the clerk was directed to purchase 4 ‘No Dogs’ signs for use at the Recreation Fields.

Open Space Contribution – Awaiting a response from City Council.

War Memorial Refurbishment – Councillors expressed their dissatisfaction with the finish to the war memorial and a meeting is to be held with the Architect in due course.

Asset Maintenance Checklist – The idea was accepted, and a sub-committee is to be formed of 6 councillors. It was therefore decided to defer this until the Annual Meeting where representatives of various committees are considered and their various zones.

7082 Casual Vacancy – Due to work commitments, it has become necessary for Ann Kay to resign from the parish council. Members reluctantly accepted this, and City Council will be notified accordingly.

7083 Annual Assembly – As Easter comes early this year, the Annual Assembly will be held on Thursday 26th April in the Community Centre from 7.30pm. Refreshments will be provided, courtesy of the W.I.

7084 Promoting the work of the Parish Council through social media – Deferred.

7085 Promotion of the Post Office and Library – Deferred.

7086 Local Green Space Nominations - For information - in 2012 central government introduced this designation in place of Areas of Open Space to give it the same status as Green Belt. Thwaite Brow Wood Group nominated Crawstone Woods and The Hollows and therefore these two areas are earmarked within the latest Local Plan as such. Other areas suggested to be included were, Parson’s Moss Brookfield View, Grange View and Whin Drive.

7087 To receive Reports by Members

Bowling Green’s Management Committee – A meeting was held in the Library on Thursday 22nd February. The accounts are healthy. The floodlights project looks to go ahead this September although the club will not be entered into the League until 2019. The cost of the scheme is circa £16K and club members have worked very hard supporting this project. There are 2 grant applications awaiting a decision, but Geoff Forrest is confident the final figure will be achieved. Permit costs were to remain the same this season.

7088 Correspondence

Lancaster City Council – Grounds Maintenance – Cllr Archer proposed the quotation for 2018 be accepted – seconded Cllr Craddock – carried.

Steve & Helen Belbin – tree at The Hollows – Voiced their concern at the tree that blew down recently at The Hollows. It was confirmed that the tree has been removed and the other trees in close proximity have been inspected.

Drone Flying – Cllr Bell proposed that the permission for Rinicom to continue flying their drones at Morecambe Lodge car park be extended – seconded Cllr Bond – carried.

7089 Accounts Payable

Councillor Archer proposed the following accounts be paid. Seconded by Councillor Bell - carried.

Cheque No.	Payee	Amount / Description
748	M Ashton	£766.44 Parish Lengthsman / 3 parishes.
749	P. Bradley	£578.26 Clerk's salary + petty cash
750	HMRC	£52.20 PAYE
751	IDA Alarms	£864.00 Safety electrical works at the pavilion
752	LCC	£180.00 Marking out of tennis courts & spray pitch
753	Water Plus Ltd	£11.71 Water charges at the greens

T & C Planning:

Application No: 18/00111/FUL

Proposal: Demolition of existing garage, erection of a part two storey, part single storey rear extension with a first-floor terrace, installation of a raised replacement roof, cladding and rendering of existing elevations and construction of a patio to the rear.

Site Address: 14 Clarksfield Road, Bolton-le-Sands.

Comment: The parish council felt this was an over-development of the site and that the roof terrace will be unneighbourly and therefore asked the Planning Authority to consider the comments from neighbouring properties, ideally Nos. 13 & 15.

Application No: 18/00147/VCN

Proposal: Demolition of conservatory and erection of a single storey rear and side extension (Pursuant to the variation of condition 2 to remove and re-install kitchen window from south to north elevation).

Site Address: 60 Slyne Road, Bolton-le-Sands

Comment: The parish council made no adverse comment but asked that neighbours' comments be taken into consideration.

Application No: 18/00188/FUL

Proposal: Demolition of existing conservatory and erection of a single storey rear extension and construction of dormer extensions to front and rear elevations

Site Address: 8 The Rise, Bolton-le-Sands

Comment: The parish council made no adverse comment but asked that neighbours' comments be taken into consideration.

Application No: 18/00192/FUL

Proposal: Demolition of existing garage and porch, erection of a two-storey side and rear extension and construction of dormer extensions to the front elevation

Site Address: 12 Monkswell Avenue, Bolton-le-Sands

Comment: The parish council made no adverse comment but asked that neighbours' comments be taken into consideration.

Signed..... Chairman

9th April 2018