

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL
HELD IN THE OLD FREE GRAMMAR SCHOOL
On MONDAY 6th MARCH 2017 at 7.00pm**

Present: Chairman: Councillor K Budden
Parish Councillors: T. Bell, B. Bond, M. Craddock, G. Gibbs, L. Leak, S. Lomax, F. Ryan
City Councillors: S. Rogerson & M. Thomas, J. Wild.
Local. Govt. Electors: 2

Apologies: M. Archer (funeral) & A. Kay..

OPEN FORUM

PACT (Police and Communities Together)

Crime figures for December 2016 were tabled;

7 anti-social behaviour calls (1 in 2015) and 10 crimes recorded (3 in 2015). Violence / Sexual Offences x 5 (The Green x 3 – unable to prosecute suspect x 2 & 1 under investigation – Church Brow – unable to prosecute suspect and Shelley Close – investigation complete, no suspect identified); Vehicle Crime (Shelley Close – investigation complete, no suspect identified); Criminal Damage & Arson x 3 (Mill Lane – investigation complete, no suspect identified; The Green x 2 – 1 offender given caution and 1 under investigation); Burglary (Church Court - investigation complete, no suspect identified).

It was recorded that the top pavilion had been broken into and since repaired and it appeared the sports pavilion had been entered by people smoking cannabis but no damage reported and there had recently been a burglary in Town End. It was suggested the police write something for The Messenger warning residents to be vigil.

Matters raised by City Councillors – Matters were put to the city councillors for their attention: (1) who empties the dog waste bins on the canal? –and (2) sweeping up of the hedge clippings along Bye Pass Road. Cllr Rogerson will raise these issues on behalf of the parish council. Cllr Thomas had received an enquiry from a resident regarding the “A” boards outside Jubilee Garage and explained that unless the boards are obstructing the footpath they were safe to remain there.

Matters raised by Members of the Public – Fraser Fletcher asked the parish council for permission to turn the waste land on Monkswell into a community garden. It was explained that whilst the parish council mows the grass there for the benefit of the residents, it does not own the land and he was advised to seek ownership through Land Registry.

To consider Lengthsman’s Report for February –

- After the gassing of the moles, signs and barrier tape were removed and the mole hills levelled.
- The picnic table on School Croft was dismantled and removed and the litter bin moved to the entrance of the field.
- The leaves were removed from the front of the Utilities building opposite Mill Lane.
- Bird boxes were made and erected in Thwaite Brow wood by the volunteers and existing ones repaired.
- Brambles and some small trees were cut down on the canal banking close to the bowling greens.
- The bus shelter northbound on Coastal Road had been blown off its base and Mike was able to re-instate it using long bolts and some metal plate although it is in need of replacement when funds allow.
- A large amount of dog waste bags was removed from the track up to the canal opposite Mill Lane. Mike contacted the Dog Warden who provided signage and Mike fastened them to posts he acquired.
- The very overgrown hedge at Parson’s Moss has been significantly cut back. A new bench, made from salvaged benches from the Pinfold has been painted and will be installed there.
- The graffiti inside the shelter opposite The Royal has been painted over.

Works for Mike: - Levelling out of the car park at Red Bank as the surface has settled badly.

Environmental Matters – Cllr Leak reported that posters have been put up on the bus shelter opposite The Royal advertising an event taking place there. It was felt the parish council will not do anything at present.

To receive any Declarations of Interest – Cllr Budden (Min. No. 7005).

Minutes – The Minutes of the meeting held on 6th February 2017 were accepted as a true record. Proposed Cllr Bond – seconded Cllr Bell.

Matters arising from the Minutes:

- *Public Conveniences* – The clerk reported on a meeting with representatives from Lancaster City Council and the Village Hall Committee plus Mike Ashton to discuss whether the current toilet for disabled use could be modified for access to all. It was further suggested that rooms within the community centre could be modified to house toilets and Cllr Bond will make further enquiries. In the meantime, it was agreed to go forward with the extension of use to the current accessible toilet.
- *Bolton-le-Sands Library* – A response from County Council was tabled. The refurbishment of the library was part of a long running regeneration programme and was carried out prior to the property review. The revised routes could not be considered before the end of the decision-making process but that facility is being carefully looked at and the routes will be widely publicised once they have been agreed. Members were still unhappy with this response and asked for a list of attendees at the decision-making meeting plus background papers. Mr. Brown of St. Michael's Grove who wrote to the council on the subject will receive a copy of the letter from County Council.
- *School Croft* – It was established that the dog fouling problem has improved since the bin has been moved. A new pathway will be considered in May.

7001 “To consider handing over total responsibility for management of the bowling greens to Bolton-le-Sands Bowling Club” – Each parish councillor was given the opportunity to voice their views on this request and discussion took place. A vote was taken as to whether the club can take full responsibility for the management of the greens as follows: 2 For, 4 Against, 2 Abstentions. It was therefore proposed status quo remained with a management committee in control – seconded Cllr Craddock – 5 in favour, 2 against, 1 abstention. It was further suggested that at least one of the management committee, on invitation by the bowling club, attend either a committee meeting or AGM.

7002 War Memorial Refurbishment Project - Approval has been received from WMT Grants, and we will now proceed to Tender the works. The Completion Report has been submitted to apply for payment of the Professional Advice Grant. Tender Documents have been issued to Contractors, and the Tenders are to be submitted to Cassidy + Ashton's Office on Monday, 13th March, 2017 at 12 Noon. Two items were included within the Specifications, but the War Memorials Trust asked that they be omitted as full scale cleans do not attract Grant Aid, only minor and essential cleaning. (1) Appoint specialist cleaning contractor to provide a light clean to stone cross including bronze cross. (2) Appoint specialist cleaning contractor to lightly clean the base and natural stone steps to the base of the memorial. A separate section outside of the Tender Documentation was provided for the Contractors to price separately, in case the Parish Council wish to proceed separately with these two items.

7003 Annual Assembly 30th March 2017 – This will take place in the Community Centre on 30th March. Refreshments have been organised.

7004 To receive Reports by Members

Bowling Green's Committee - There has been no progress with the floodlight project. Costing is approximately £15,000. The club has not secured a main funder although Malcolm Leak is working on that. Funding is currently coming from in-house. Concern was raised as to the left-hand path which is crumbling and in a dangerous condition. This was accepted and Mike Ashton will be asked to carry out the repair as a matter of urgency. Accounts to end January 2017 were accepted which showed a credit balance of £3429.72. The parish council did not subsidise the greens this year as it was retained as a Third-Party Contributor Payment for the floodlight project and is still ring-fenced for this purpose thus it shows the green's committee is now self-funding with an overall credit of £71.49 for the year. No. 1 green will open around 19th March. Permit prices will remain the same this year.

Playground Committee – It was agreed to keep membership with Entrust live and an annual meeting will be arranged in due course. Cllr Leak was thanked for all her efforts with managing this committee.

7005 Correspondence

A request from Connie Shaw, who attends Ripley School and is working towards the Archbishop of York Young Leaders Award asked the parish council if she could carry out a litter pick at the playing fields as one of the activities. The parish council applauded her efforts and suggested she liaise with Mike Ashton. Councillor Gibbs offered her assistance.

A request from the Bonfire Committee was tabled to use the playing fields for the annual display. Cllr Budden declared an interest and Cllr Craddock took the chair. Cllr Craddock proposed this request be granted – seconded Cllr Bell -carried.

7006 Finance:

Approval for monies to be transferred from the Reserve Account to the Current Account was given to pay the following:

Accounts Payable

Councillor Bond proposed the following accounts be paid. Seconded by Councillor Bell - carried.

Cheque No.	Payee	Amount / Description
616	M Ashton	£1038.00 Parish Lengthsman x 4 parishes
617	P Bradley	£556.63 Clerk’s wage + postage
618	HMRC	£56.60 PAYE
619	D. Mason	£250.00 Cleaner (Toilets)
620	E & M A Burrow	£79.50 hedge cutting
621	Cassidy & Ashton	£2400.00 Conservation Architect for war memorial project
622	IDA Alarms	£90.00 call out charge at Pavilion
623	K G Loach	£983.13 bowling green materials
624	Rebecca Oaks	£992.00 consultant for Thwaite Brow Wood Management Plan
625	Thomas Graham	£31.79 toilet consumables
626	Travis Perkins	£74.89 wood, screws etc.
627	United Utilities	£28.87 Water/sewerage charges at the toilets

T & C Planning – No adverse comment was made on the following planning applications:

17/00157/FUL

Proposal: Demolition of existing rear extension, erection of a single storey rear extension with raised terrace to the rear and construction of external steps to the side

For: Mr & Mrs D Newiss at 10 The Shore, Bolton Le Sands.

17/00144/FUL

Proposal: Demolition of existing rear extension, erection of a single storey rear extension with raised terrace to the rear, construction of dormer extensions and a first-floor balcony to the front elevation and creation of a new access

For: Mr & Mrs M Brzezinka at 11 The Shore, Bolton Le Sands.

Signed..... Chairman

3rd April 2017