

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL
HELD IN THE OLD FREE GRAMMAR SCHOOL
ON MONDAY 5th SEPTEMBER 2016 at 7.00pm**

Present: Chairman: Councillor K Budden.
Parish Councillors: M Archer, B Bond, A. Kay, L. Leak, S. Lomax, F. Ryan
City Councillor: M Thomas

Apologies: Cllrs Bell & Craddock.

OPEN FORUM

PACT (Police and Communities Together –.
Crime figures were tabled;

May - 8 anti-social behaviour calls (3 in 2015) and 4 crimes recorded (6 in 2015). Violence / Sexual Offence (Church Brow Close – no suspect identified) Misc. Theft (Lancaster Road – no suspect identified); Criminal Damage / Arson (Whin Grove – no suspect identified) and Burglary (Packet Lane – no suspect identified).

June – 4 anti-social behaviour calls (5 in 2015) and 7 crimes recorded (1 in 2015). Violence / Sexual Offences x 3 (The Shore and Mill Lane - no suspect identified and Orchard Avenue – local resolution); Misc. Theft x 2 (Whin Grove and Ancliffe Lane – no suspect identified); Criminal Damage / Arson (Church Brow – no suspect identified) and Burglary (St. Michael's Place – under investigation).

Cllr Budden had been informed that problems have occurred around the village with a group of young people. The clerk will make contact with the Police for an up-date on this situation.

Matters raised by City Councillors – Cllr Thomas reported that he has received complaints of overgrown hedges at St. Michael's Lane and flooding at the junction of Whitendale Drive and Coastal Road. The clerk will notify County Highways accordingly. Cllr Thomas also spoke of the Community Emergency Plan which councillors felt should be dealt with by individual councils.

To consider Lengthsman's Report for July & August

- The pump at the Pinfold was painted.
- He Tidied up around the Old Boy's School area and car park.
- Usual grass cutting carried out both in July and August as well as litter picking
- The volunteer group met and cleared away some fallen branches.
- Tennis net support post has been replaced.
- The footpath from Sandside Caravan Park to Mill Lane has been strimmed.
- Timber edging to the bowling green has been replaced.
- Work is on-going at the Pinfold to remove the old and fix the new benches.
- Erected the new goal posts, picked up the loose grass on the football field and marked out the pitch.
- The handrail has been replaced on the steps leading onto the shore from the flood defence.
- Weeds were cleared around the car park and pre-school fence.
- The PIR detector that had been damaged during an attempted break-in at the bowling pavilion was mended
- The water tap in the gent's toilet had been broken again and was mended.
- The lock on the top pavilion had been broken, so was taken off, welded up and refitted.

With the football season starting, unfortunately the changing facilities were a disgrace. Mike spent 12 hours cleaning them to ensure the season started with clean facilities. Cllr Archer felt this cost should be borne by the Pavilion Committee and the clerk was directed to invoice them £144.00 for the hours Mike has spent. Seconded Cllr Leak – carried.

It was noted that there was no mention of the footpath from Monkswell to Wordsworth within his report and council requested Mike to investigate the problem where the land is coming away from the adjoining garage

Environmental Matters:

Shady Lane – Cllr Ryan reported the overgrown hedge which requires cutting back

Goal Posts – Cllr Budden reported that 4 junior footballs were given free of charge to the council with the goal posts. Cllr Budden proposed these be donated to school and / or pre-school – seconded Cllr Leak – carried.

To receive any Declarations of Interest – None

Minutes – The Minutes of the meetings held on 4th July 2016 and 1st August were accepted as a true record. Proposed Cllr Leak – seconded Cllr Ryan.

6950 Matters arising from the Minutes:

Tree Removal at the Recreation Area – It was confirmed that the tree was outside of the conservation area and therefore permission was not required. The works have been carried out and the wood has been donated to local pensioners. The works did cause some damage to the fencing which has been repaired. Mr Cross, headteacher, was very pleased with the result.

CCTV Replacement – It was confirmed that all the cameras have been replaced with digital ones with the exception of the two radio controlled. The pictures are much clearer and sharper. The existing monitor is being used and will be replaced when required with a digital monitor. Cllr Budden confirmed that CCTV signs are in place at the Recreation Area.

Re-instatement of the car park at Morecambe Lodge – Cllr Archer reported that Ward's have been to site and re-instated the access road. There are still a couple of low spots which he will re-instate. It was mentioned that the height barriers are in a bad state and Mike Ashton will be directed to refurbish them when convenient.

Sports Pavilion: It was confirmed that the pavilion has now been repainted although it was reported that the guttering and downspouts are not coupled up together. It was felt all these need replacing and Cllr Budden will obtain a price.

Public Conveniences – Deferred.

To consider the feasibility of a 1-way system through the village – Deferred.

Byway through Thwaite Brow Woods – The clerk confirmed that a response from County Council had been received and that the Investigating Officer, the Public Rights of Way Manager and the Chair of the County Council Regulatory Committee had inspected the route prior to the Order being made.

6951 Tennis Court usage: The clerk tabled the club's requirements. After brief discussion it was felt this matter should be deferred to give councillors the opportunity to consider it further.

6952 Weed Control – Cllr Leak asked what weed control is the parish council responsible for? It was explained that the Lengthsman carries out weed control on parish council land only and that the County Council is responsible for weeds on the highway. The clerk was directed to write to County Highways for confirmation of their proposals.

6953 Community Centre Car Park – Cllr Leak expressed her concern at the hazards faced by drivers accessing and leaving the car park and asked for consideration to be given to the installation of a mirror. The clerk was directed to write to County Highways accordingly. In the meantime, Cllr Budden asked for a price to be sought to repaint the chequered areas of the car park. Cllr Ryan suggested a sign made by the children may encourage less litter to be dropped.

6954 Annual Christmas Tree: It was agreed the parish council will fund the annual Christmas tree. Permission will be sought from Abbeyfield for the tree to be erected on their forecourt on or around the 1st of December and taken down around the 3rd or 4th January 2017. It will be lit from 3 o'clock until midnight.

6955 War Memorial Refurbishment Project – The clerk reported that her application for grant aid funding for a conservation architect had been successful and that Cassidy + Ashton had been appointed. She met with Michael Hartley on the 17th of August and work has now commenced on drawing up the specification.

6956 Dates for the 2017 Meetings: The clerk tabled the dates for 2017. It was agreed that the May meeting will be carried forward until 8th May in view of the bank holiday, however the January meeting (2nd) was not acceptable and the clerk will ascertain what dates are available for that week. The clerk will also liaise with the Village Hall Committee regarding the 2017 Annual Assembly.

6957 To receive Reports by Members:

Community Emergency Plan – Cllrs Bond and Budden attended a meeting with Mark Bartlett, the Civil Contingencies Officer with Lancaster City Council. He explained that in single incidents, the emergency services and / or local authority

can be expected to attend as normal but when there is large scale disruption, such as during the Storm Desmond blackout, or widespread adverse weather conditions, the responder agencies will be stretched and have to prioritise their attendance across the district. In these circumstances, any community that has thought about and prepared for disruptive emergencies will be much better placed to support itself and vulnerable residents. Cllr Bond felt this was a very good plan and suggested the parish council should look at it further. It was suggested something in The Messenger might be a good place to start.

6958 Correspondence

Bowling Greens – several matters were raised regarding the greens. Cllr Budden will arrange a meeting with the Greensman to discuss it further. Cllr Leak suggested maybe it is time to consider allowing the bowling club to take over the running of the greens.

Bolton-le-Sands Library - Mr & Mrs Westmoreland of Easedale Close wrote expressing their concern at the proposed closure of the local library especially when over £230,000 was spent last year renovating it. The parish council has, over the past months, written to Jo Turton (Chief Executive of Lancashire County Council), County Councillors and the MP to try to overturn this decision. Over 7,700 responses to the consultation have been received at County and recommendations will go to the relevant Cabinet meeting for a final decision on the 8th September.

Flooding at Broadlands Drive – Mr Forrest & other occupants of Broadlands Drive have complained about flooding at the southern end of Broadlands Drive. The clerk will forward Mr Forrest’s letter to County Highways for their response.

County Council Parish Conference – The 2016 conference has had to be deferred until the New Year due to urgent external work close to the Committee Rooms where the Conference is held.

Winter Bowling Competitions – Alan Swindlehurst requested use of the top greens to run the winter bowling competitions. Cllr Bond proposed permission be granted but that the start date should be 13th November so as not to clash with the annual bonfire and firework display. Seconded Cllr Kay – carried.

Commemorative Seat – Mrs Dennis of Town End asked the parish council for permission to donate a seat in memory of her husband on the shore at Morecambe Lodge. Cllr Bond proposed permission be granted – seconded Cllr Kay – carried.

6959 Urgent Matters authorised by the Chairman - None

Finance:

6960 Accounts Payable

Councillor Bond proposed the following accounts be paid. Seconded by Councillor Archer - carried.

Cheque No.	Payee	Amount / Description
552	M Ashton	£1782.00 Parish Lengthsman x 4 parishes
553	P Bradley	£539.33 Clerk’s wage + petty cash
554	Inland Revenue	£56.40 PAYE
555	D Mason	£254.11 Cleaner at the toilets
556	A Swindlehurst	£200.00 Greensman
557	K Budden	£15.55 Petty Cash for materials required during tree felling
558	BDO LLP	£360.00 Audit fee
559	Crystal CCTV	£3060.00 replacement CCTV cameras
560	HCS	£48.86 toilet rolls etc.
561	LCC	£336.17 Grounds maintenance
562	Agrovista	£70.80 Bowling green’s materials
563	Travis Perkins	£46.27 Misc. materials for repairs
564	Sands Trees	£900.00 Tree felling

6961 Audit for the year ended 31st March 2016 – The audit has been completed. Cllr Lomax proposed and Cllr Bond seconded that the Annual Return has been approved and accepted by the council.

T & C Planning

Application No. 16/00998/FUL
Proposal: Demolition of existing rear extension, erection of a replacement single storey rear extension, construction of a flue and a raised platform to the rear.
Site Address: 11 The Shore, Bolton-le-Sands
Comment: No adverse comment. The council had been made aware of a neighbour's concerns about overlooking and asked for this to be taken into consideration.

Application No. 16/01022/CU
Proposal: Change of use of land for the siting of static and touring caravans for holiday occupation from 8 months to 11 months of the year.
Site Address: Morecambe Lodge Caravan Park, Shore Lane, Bolton-le-Sands
Comment: No adverse comment

Application No. 16/01041/VCN
Proposal: Variation of Condition 2 on permission 15/01278/FUL for the erection of 30 dwellings with associated landscaping and access for the substitution of house types on plots 5,6,7 & 8.
Site Address: Land at Coastal Road, Bolton-le-Sands
Comment: No adverse comment.

In Committee

6962 Casual Vacancy

One application was received for the casual vacancy. Cllr Leak proposed and Cllr Bond seconded that Gillian Gibbs of Eden Grove be duly co-opted onto the parish council. She will take up her position at the October meeting. Carried unanimously.

Signed:..... Vice Chairman

3rd October 2016