

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL  
HELD IN THE OLD FREE GRAMMAR SCHOOL  
ON MONDAY 6<sup>th</sup> JUNE at 7.00pm**

**Present:** Chairman: Councillor K Budden.  
Parish Councillors: L Leak, S. Lomax, F. Ryan

**Apologies:** Cllrs: Archer (business) Bell (holiday), Bond (holiday), Craddock (holiday), Kay (sickness)  
City Cllr Thomas and PC Barnsley

**OPEN FORUM**

PACT (Police and Communities Together) –  
Crime figures for March 2016 were tabled;

4 anti-social behaviour calls (6 in 2015) and 10 crimes recorded (1 in 2015). Vehicle Crime (Whin Grove – no suspect identified); Burglary x 2 (Eden Grove & Bridge Croft – no suspect identified); Violence/Sexual Offence (Shelley Close – no suspect identified); Criminal Damage / Arson x 3 (Packet Lane x 2 & Beech Tree Close – no suspect identified); Other Theft x 2 (Bridge Croft & Town End – no suspect identified); Other crime (Church Brow – under investigation).

To consider Lengthsman's Report for May

- Mike reported that Crystal Security will be on site to fit the cameras ordered some time ago.
- With the assistance of Cllr Budden, the mesh pulled off over the floodlight at the scout hut was put back.
- The play area was given a 'spring clean' including the paths and steps. A large hole had been dug next to the tower in the sandpit, deep enough to expose the permeable membrane under the sand which had been pulled up. The litter bin has been bolted down again.
- Grass cutting in the play area, bowling green side 'lawns' Monkswell Drive and footpaths.
- Weedspraying
- Oversaw the works on the bus shelters including purchasing the materials required.
- With the assistance of Cllr Budden the goal posts were taken down.
- Mike reported that City Council has re-seeded the goal mouths.
- The new gate on the path from Town End to the canal has been adjusted
- The concrete litter bin at the Pinfold has been demolished and a black metal one from the play area has been bolted down in its place.

Cllr Budden reported that whilst the chains for the basket swing have been delivered, the fixing shackles are on back-order.

*Goal Posts* – After discussion it was agreed to purchase new posts for the coming season. Proposed Cllr Lomax – seconded Cllr Ryan.

*Pinfold* – It was suggested that the flower bed requires weeding and also the pump to be painted. Cllr Leak proposed – seconded Cllr Lomax that 2 benches made from recyclable material be purchased in place of the benches which do require a lot of remedial works to them.

*Bowling Greens* – The plastic mesh at the back of the conifers needs re-instating with more dressing.

*Playground* – Cllr Leak commented on the appearance of the recreation area including the areas around the bowling greens and asked if this could be looked at. Litter plays a great part of the work of the Lengthsman and if members of the public could be more careful with their litter, it would go a long way to assisting Mike as well as improving the appearance. Cllr Leak offered to write a letter via the clerk to Playgroup to ask for their assistance by attending to the sand pit. She also suggested a notice re litter be put in the play area and, regarding the Parish Council's wider issue of litter and dog fouling in and around the village, that a notice be put on the Parish Council and Community Centre notice boards and that an article be submitted for the July edition of The Messenger regarding the problem. Cllr Leak also asked if the Lengthsman could attend to the following: tie the hedging to the fencing; trees to be staked and attention given to the steps.

*Litter Bins* – The clerk was directed to contact City Council to ascertain whether any bins are available as there is nothing between The Spar on Coastal Road to the traffic lights for public to use and to find a costing for such bins if necessary.

*Signage* – Cllr Lomax asked that attention be given to the ‘flooding’ signs on St Nicholas Lane and Mill Lane. They are both completely covered with vegetation, badly faded and lettering missing thereby making them ineffective. The clerk was directed to follow up the earlier enquiry for new signage and in the meantime ask Mike to cut back hard the vegetation.

*Ruskin Grove* – Attention is required to this public right of way.

*Mill Lane* – It was reported that trees overhang the footpath at The Chestnuts and the clerk was directed to write to the current owners. The dead tree in the Royal car park also requires removing.

To receive any Declarations of Interest – Cllr Budden Min 6931 Playgroup.

**Minutes** – The Minutes of the meeting held on 9<sup>th</sup> May 2016 were accepted as a true record. Proposed Cllr Leak – seconded Cllr Ryan.

### **6927 Matters arising from the Minutes:**

*Thwaite Brow Representative* – deferred

*Re-instatement of the car park at Morecambe Lodge* – deferred

*Defibrillator Signage* – deferred

*Public Conveniences* – It was confirmed that 2 unisex cubicles are required; both with a sink and toilet, one to include a baby changing facility. Cllr Craddock to be asked if plans could be made available for the next meeting.

*To confirm the date to discuss Community Emergency Plans* – Monday 11<sup>th</sup> July 6.30pm in Morecambe Town Hall. Cllrs Bond and Budden will attend.

*Insurance Renewal* – Cllr Budden proposed – seconded Cllr Lomax to continue with the insurance cover for 2016-2017.

*Virgin Media's expansion* – All residents affected by the works will be notified by letter, explaining what work is being carried out and a dedicated telephone number given should there be any query. A list of the streets affected were tabled.

**6928 To consider the Notice Board usage** – It was confirmed that all parish council notice boards are not for commercial use by businesses and it was agreed to purchase signs **NO COMMERCIAL ADVERTISING by order of the Council** for each board. Proposed Cllr Ryan – seconded Cllr Lomax – carried. Only local fundraising events should be advertised.

**6929 To consider the proposed closure of The Library** – As a result of proposals put forward to the Cabinet in May, County Councillors have agreed to take the building proposals to public consultation which started on the 18<sup>th</sup> of May and goes on until Sunday 14<sup>th</sup> August. Every Library has hard copy versions of this information and members of the public are encouraged to participate.

### **6930 To receive Reports by Members:**

*Community Centre Management Committee* – Cllr Kay reported in her absence on the recent meeting. All members carry on as before. The Treasurer's report remained good but they did not qualify for the compensation when the floods cut off the electricity. Motion put forward that organisations who use the hall and do not pay on time for the water used will have a fine of £5 added to their bills. Bookings have improved with Slimming World having an extra slot and Pilates now twice a week. Repairs are on-going. Cllr Kay was asked by the committee for an up-date on the right of way across the former pub car park and to ascertain whether yellow lines could be put outside the former pub to stop people from the cottages using the area as a car park.

### **6931 Correspondence**

*Gillian Steven* – acknowledged the receipt of the correspondence regarding the on-going problem of flooding at the doctor's surgery and cars parking on the amenity land at Brookfield. She suggested the purchase of a small pump to remove the excess surface water and the removal of a portion of the green area to create lay-bye's. However, it was considered that whilst City Council own the amenity land, it was unlikely it would have funds available to make car parking for private householders.

*Playgroup* – requested use of the playing field on Saturday 16<sup>th</sup> July for its annual sports day. Cllr Budden declared an interest and Cllr Leak took the chair. Cllr Leak proposed this request be granted – seconded Cllr Ryan – carried.

*Val Hill* – asked the parish council if its play area is open to residents in Lancaster. The council was quite perplexed at this enquiry and felt that this resident should contact the local council to upgrade play areas in the area to accommodate children of up to 2 years old.

*Thwaite Brow Woods* – Concern was raised by the Secretary of the Conservation Group as to the County Council’s decision to upgrade the by-way through the woods to “byway open to all traffic between points N-Q on the Definitive Map”. It is felt that this section through the wood is not wide enough to be open to all traffic and the surface too poor and degraded. The parish council agreed and the clerk was directed to write to County noting its concern about the extra vehicular traffic and the damage.

**6932 Urgent Matters authorised by the Chairman** - None

**Finance:**

**6933 Annual Governance Statement** – The Annual Governance Statement was approved by Council and signed by Cllr Budden – chairman.

**6934 Statement of Accounts 2015 – 2016** - The Accounting Statements were approved by Council and signed by Cllr Budden – Chairman.

**6935 Accounts Payable**

Councillor Lomax proposed the following accounts be paid. Seconded by Councillor Ryan - carried.

Cheque No.	Payee	Amount / Description
520	GB Sport	£182.14 Chains for basket swing
521	M Ashton	£792.00 Parish Lengthsman (by 4 parishes)
522	P Bradley	£525.41 Clerk’s salary + petty cash
523	HMRC	£56.60 PAYE
524	D Mason	£258.22 Cleaner (toilets)
525	A Swindlehurst	£200.00 Greensman (monthly payment)
526	D Astley	£140.00 Bus shelter maintenance
527	Travis Perkins	£124.85 Misc repair materials
528	HCS	£71.33 cleaning goods for toilets
529	Newground	£2535.02 Retention for playground
530	Aon	£4919.88 Insurance renewals

**T & C Planning**

Application No: 16/00620/FUL  
 Proposal: Construction of hip to gable extension, construction of 2 dormer extensions to front elevation and 1 dormer extension to the rear elevation.  
 Address: 19 Greenwood Avenue, Bolton-le-Sands  
 Comment: No adverse comment.

Application No: 16/00654/FUL  
 Proposal: Demolition of existing detached garage and erection of a new detached garage  
 Address: 2 Monkswell Avenue, Bolton-le-Sands  
 Comment: Whilst the parish council had no objection to this application, it felt that the planning authority should place a condition to ensure the original garage is demolished so as not 2 garages remain at the property and that the garage in question is for personal use only.

**Items for the July Meeting:**

Access to school via the rear of St Mary’s Hall – negotiations between school, Catholic Church and County.  
 Apologies – Cllr Leak (holiday)

Signed:..... Chairman

4<sup>th</sup> July 2016